

## **Minutes of Town of Hampstead**

### **MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF HAMPSTEAD HELD ON SEPTEMBRE 4<sup>TH</sup>, 2018, AT THE COMMUNITY CENTER, 30 LYNCROFT ROAD, AT 8:00 P.M.**

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**THOSE PRESENT WERE:** Mayor William Steinberg, Councillors Leon Elfassy, Michael Goldwax, Harvey Shaffer, Jack Edery, Warren Budning, and Cheryl Weigensberg, and forming a quorum with Mayor Steinberg presiding.

**ALSO PRESENT:** Mr. Richard Sun, Director General, and M. Brinda Permal-Vardin, Assistant Town Clerk, acting as Secretary of the meeting.

#### **OPENING OF MEETING**

The Mayor called the meeting to order at 8:05 p.m.

#### **PUBLIC QUESTION PERIOD**

The Mayor invited those persons in attendance to ask their questions.

- No questions were asked.

2018-249

#### **MODIFICATION OF THE AGENDA**

On motion of Councillor Michael Goldwax, seconded Councillor Warren Budning, it is UNANIMOUSLY RESOLVED:

- TO amend the agenda in order to add thereto the following item:

**10.2** Agreement and other formalities arising out of the call for tenders by the Federation of Quebec Municipalities (FQM) for the granting of a contract for the supplying of LED street lights with related services for the benefit of Quebec municipalities.

Adopted

2018-250

#### **ADOPTION OF THE AGENDA**

On motion of Councillor Warren Budning, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- THAT the agenda of the regular meeting is hereby adopted as amended.

Adopted

2018-251

#### **ADOPTION OF THE MINUTES OF THE REGULAR COUNCIL MEETING OF AUGUST 6<sup>TH</sup>, 2018 AND SPECIAL COUNCIL MEETING OF AUGUST 27<sup>TH</sup>, 2018**

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On motion of Councillor Harvey Shaffer, seconded by Councillor Michael Goldwax, it is UNANIMOUSLY RESOLVED:

- THAT the Minutes of the Regular Council meeting of August 6<sup>th</sup>, 2018, and of the Special Council meeting of August 27<sup>th</sup>, 2018 are hereby approved as submitted.

Adopted

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2018-252

**DEPOSIT OF THE MINUTES OF THE PAC MEETING HELD ON AUGUST 13<sup>TH</sup>, 2018**

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Each member of the Council having received a copy, the Assistant Town Clerk deposits the minutes of the Planning Advisory Committee meeting held on August 13<sup>th</sup> 2018.

The Council takes note of the deposit of the said minutes by the Assistant Town Clerk.

2018-253

**REQUEST TO AUTHORIZE A MINOR EXEMPTION TO ZONING BY-LAW NO. 1001-2 TO SECTION 65, SCHEDULE B, TO ALLOW THE SIDE SETBACK AT 1.2M (3.94 FEET) INSTEAD OF 2.3M (7.5 FEET) FOR A DETACHED SINGLE FAMILY DWELLING LOCATED AT 35 STRATFORD ROAD, LOT NO. 2 088 721, ZONE RA-1, (ZONING BY-LAW NO. 1001-2) AND (BY-LAW CONCERNING MINOR EXEMPTIONS NO. 1013)**

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WHEREAS the members of council have reviewed the request for a minor exemption to zoning by-law no. 1001-2 to section 65, schedule B, to allow the side setback at 1.2m (3.94 feet) instead of 2.3m (7.5 feet) for the proposed project;

WHEREAS the Planning Advisory Committee, at its meeting held on August 13<sup>th</sup>, 2018, recommended to approve the aforementioned request for a minor exemption on the side setback;

On motion of Councilor Warren Budning, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- THAT the request for a minor exemption for the property located at **35 Stratford Road**, on lot No. 2 088 721, Zone RA-1 be approved.

**Intervention of interested persons concerning the request for Minor Exemption at 35 Stratford Road:**

*No intervention.*

Adopted

2018-254

**REQUEST TO AUTHORIZE AN ADDITION TO A DETACHED SINGLE FAMILY DWELLING LOCATED AT 35 STRATFORD ROAD, LOT NO. 2 088 721, ZONE RA-1, (ZONING BY-LAW NO. 1001-2) AND (SPAIP BY-LAW NO. 775)**

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On motion of Councillor Warren Budning, seconded by Councillor Michael Goldwax, it is UNANIMOUSLY RESOLVED:

- THAT the request to authorize an addition to a detached single family dwelling located at **35 Stratford Road** and submitted to the Planning Advisory Committee meeting on August 13<sup>th</sup> 2018 is conditionally approved as recommended by the PAC provided that :
  - The hip roof of the garage must be modified to resemble the roof over the entrance.

The addition only partially meets the prescribed standards of the Zoning By-law no.1001-2 and of the Site Planning and Architectural Integration Program By-law no. 775.

Adopted

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2018-255

**REQUEST TO AUTHORIZE MODIFICATIONS OF A FACADE FOR A DETACHED SINGLE FAMILY DWELLING LOCATED AT 40 CRESSY ROAD, LOT NO. 2 089 743, ZONE RA-1, (ZONING BY-LAW NO. 1001-2) AND (SPAIP BY-LAW NO. 775)**

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On motion of Councillor Warren Budning, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- THAT the request to authorize modifications of a facade for a detached single family dwelling located at 40 Cressy Road and submitted to the Planning Advisory Committee meeting on August 13<sup>th</sup>, 2018 is **conditionally approved** as recommended by the PAC provided that :
  - The aluminum siding must be Panfab or of equal quality and thickness.

The modifications meet the prescribed standards of the Zoning By-law no. 1001-2 and only partially meet the prescribed standards of the Site Planning and Architectural Integration Program By-law no. 775.

Adopted

2018-256

**REQUEST TO AUTHORIZE THE CONSTRUCTION OF A SEMI-DETACHED SINGLE FAMILY DWELLING LOCATED AT 406 DUFFERIN ROAD, LOT NO. 2 088 574, ZONE RB-6, (ZONING BY-LAW NO. 1001-2) AND (SPAIP BY-LAW NO. 775).**

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On motion of Councillor Warren Budning, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- THAT the request to authorize the construction of a semi-detached single family dwelling located at **406 Dufferin Road** and submitted to the Planning Advisory Committee meeting on August 13<sup>th</sup>, 2018 is **conditionally approved** as recommended by the PAC provided that:
  - Brick must cover a larger part of the foundation on the side of the house.
  - Brick or stone must cover the retaining wall.

The construction meets the prescribed standards of the Zoning By-law no. 1001-2 and only partially meets the prescribed standards of the Site Planning and Architectural Integration Program By-law no. 775.

Adopted

2018-257

**REQUEST TO AUTHORIZE A MINOR EXEMPTION TO ZONING BY-LAW NO. 1001-2 TO SECTION 76, TABLE 13, TO ALLOW THE INSTALLATION OF MECHANICAL EQUIPMENT IN THE SECONDARY FRONT YARD FOR A SEMI-DETACHED SINGLE FAMILY DWELLING LOCATED AT 1 HOLMDALE ROAD, LOT NO. 2 088 708, ZONE RA-4, (ZONING BY-LAW NO. 1001-2) AND (BY-LAW CONCERNING MINOR EXEMPTIONS NO. 1013)**

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WHEREAS the members of Council have reviewed the following request for the minor exemption to Zoning By-law No. 1001-2:

1. To Section 76, Table 13, to allow the installation of mechanical equipment in the secondary front yard for the aforementioned dwelling.

WHEREAS the Planning Advisory Committee, at its meeting held on August 13<sup>th</sup>, 2018, recommended to **approve** the request for the minor exemption;

On motion of Councillor Warren Budning, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

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- THAT the request for a minor exemption for the property located at **1 Holmdale Road**, lot no. : 2 088 708, Zone RA-4 is approved.

**Intervention of interested persons concerning the request for Minor Exemption at 1 Holmdale Road:**

*No intervention.*

Adopted

2018-258

**REQUEST TO AUTHORIZE MINOR EXEMPTIONS TO ZONING BY-LAW NO. 1001-2 FOR A DETACHED SINGLE FAMILY DWELLING LOCATED AT 25 STRATFORD ROAD, LOT NO. 2 088 716, ZONE RA-1, (ZONING BY-LAW NO. 1001-2) AND (BY-LAW CONCERNING MINOR EXEMPTIONS NO. 1013)**

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WHEREAS the members of Council have reviewed the following request for minor exemptions to Zoning By-law No. 1001-2:

1. To Section 61, table 5, to allow the setback for the exterior stairs at 1.45m (4.76 ft) instead of 2m (6.56 ft).
2. To Section 65, schedule B, to allow the right side setback at 2m (6.56 ft) instead of 2.3m (7.5 ft).

WHEREAS the Planning Advisory Committee, at its meeting held on August 13<sup>th</sup>, 2018, recommended to approve the request for minor exemptions;

On motion of Councillor Warren Budning, seconded by Councillor Michael Goldwax, it is UNANIMOUSLY RESOLVED:

- THAT the request for minor exemptions for the property located at **25 Stratford Road**, lot no. : 2 088 716, Zone RA-1 is approved.

**Intervention of interested persons concerning the request for Minor Exemption at 25 Stratford Road:**

*No intervention.*

Adopted

2018-259

**REQUEST TO AUTHORIZE AN ADDITION TO A DETACHED SINGLE FAMILY DWELLING LOCATED AT 25 STRATFORD ROAD, LOT NO. 2 088 716, ZONE RA-1, (ZONING BY-LAW NO. 1001-2) AND (SPAIP BY-LAW NO. 775)**

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On motion of Councillor Warren Budning, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- THAT the addition to a detached single family dwelling located at **25 Stratford Road** and submitted to the Planning Advisory Committee meeting on August 13<sup>th</sup>, 2018 is approved as recommended by the PAC. The addition only partially meets the prescribed standards of the Zoning By-law no. 1001-2 and meets the prescribed standards of the Site Planning and Architectural Integration Program By-law no. 775.

Adopted

2018-260

**REQUEST TO AUTHORIZE MINOR EXEMPTIONS TO ZONING BY-LAW NO. 1001-2 FOR A DETACHED SINGLE FAMILY DWELLING LOCATED AT 26 HOLLY ROAD, LOT NO. 2 089 723, ZONE RA-2, (ZONING BY-LAW NO. 1001-2) AND (BY-LAW CONCERNING MINOR EXEMPTIONS NO. 1013)**

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WHEREAS the members of Council have reviewed the following request for minor exemptions to Zoning By-law No. 1001-2:

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1. To section 57, paragraph 4, to allow the setback for the rear deck at 2.43m (7.97 ft) instead of 3m (9.84 ft).
2. To section 84, paragraph 2, to allow the distance between the pool and the property line/fence at 1.5m (5 ft) instead of 2m (6.56 ft).
3. To section 152, paragraph 2, to allow the setback of the patio at 0.6m (2 ft) instead of 1m (3.28 ft).

WHEREAS the Planning Advisory Committee, at its meeting held on August 13<sup>th</sup>, 2018, recommended to approve the request for minor exemptions regarding the rear deck and patio and to refuse the request regarding the pool;

On motion of Councillor Warren Budning, seconded by Councillor Michael Goldwax, it is UNANIMOUSLY RESOLVED:

- THAT the request for the minor exemptions on the rear deck and the patio for the property located at **26 Holly Road**, lot no. : 2 089 723, Zone RA-2 is approved;
- THAT the request for the minor exemption on the pool for the property located at 26 Holly Road, lot no. : 2 089 723, Zone RA-2 is approved and this notwithstanding the recommendation by the PAC to refuse the project.

**Intervention of interested persons concerning the request for Minor Exemption at 26 Holly Road:**

*No intervention.*

Adopted

2018-261

**REQUEST TO AUTHORIZE MINOR EXEMPTIONS TO ZONING BY-LAW NO. 1001-2 FOR A DETACHED BI-FAMILY DWELLING LOCATED AT **89-91 HARROW ROAD**, LOT NO. 2 090 119, ZONE RB-4, (ZONING BY-LAW NO. 1001-2) AND (BY-LAW CONCERNING MINOR EXEMPTIONS NO. 1013)**

WHEREAS the members of Council have reviewed the following request for minor exemptions to Zoning By-law No. 1001-2:

1. To section 65, schedule B, to allow the left side setback at 2.10m (6.89 ft) instead of 2.48m (8.14 ft).
2. To section 65, schedule B, to allow the right side setback at 2.05m (6.73 ft) instead of 2.48m (8.14 ft).

WHEREAS the Planning Advisory Committee, at its meeting held on August 13<sup>th</sup>, 2018, recommended to approve the request for minor exemptions;

On motion of Councillor Warren Budning, seconded by Councillor Michael Goldwax, it is UNANIMOUSLY RESOLVED:

- THAT the request for minor exemptions for the property located at **89-91 Harrow Road**, lot no. : 2 090 119, Zone RB-4 is approved.

**Intervention of interested persons concerning the request for Minor Exemption at 89-91 Harrow Road:**

*No intervention.*

Adopted

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2018-262

**REQUEST TO AUTHORIZE MODIFICATIONS OF A WALKWAY AND STAIRS FOR A DETACHED SINGLE FAMILY DWELLING LOCATED AT 91 FINCHLEY ROAD, LOT NO. 2 088 758, ZONE RA-1, (ZONING BY-LAW NO. 1001-2) AND (SPAIP BY-LAW NO. 775)**

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On motion of Councillor Warren Budning, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- THAT the request to authorize modifications of a walkway and stairs for a detached single family dwelling located at **91 Finchley Road** and submitted to the Planning Advisory Committee meeting on August 13<sup>th</sup>, 2018 is ***approved*** as recommended by the PAC. The modifications meet the prescribed standards of the Zoning By-law no. 1001-2 and meet the prescribed standards of the Site Planning and Architectural Integration Program By-law no. 775.

Adopted

2018-263

**REQUEST TO AUTHORIZE AN ADDITION TO A DETACHED SINGLE FAMILY DWELLING LOCATED AT 161 FINCHLEY ROAD, LOT NO. 2 089 020, ZONE RA-2, (ZONING BY-LAW NO. 1001-2) AND (SPAIP BY-LAW NO. 775)**

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On motion of Councillor Warren Budning, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- THAT the request to authorize an addition to a detached single family dwelling located at **161 Finchley Road** and submitted to the Planning Advisory Committee meeting on August 13<sup>th</sup>, 2018 is ***approved*** as recommended by the PAC. The addition meets the prescribed standards of the Zoning By-law no. 1001-2 and meets the prescribed standards of the Site Planning and Architectural Integration Program By-law no. 775.

Adopted

2018-264

**REQUEST TO AUTHORIZE THE MODIFICATIONS OF A FACADE FOR A DETACHED SINGLE FAMILY DWELLING LOCATED AT 182 FINCHLEY ROAD, LOT NO. 2 089 362, ZONE RA-2, (ZONING BY-LAW NO. 1001-2) AND (SPAIP BY-LAW NO. 775)**

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On motion of Councillor Warren Budning, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- THAT the request to authorize the modifications of a facade for a detached single family dwelling located at **182 Finchley Road** and submitted to the Planning Advisory Committee meeting on August 13<sup>th</sup>, 2018 is ***approved*** as recommended by the PAC. The modifications meet the prescribed standards of the Zoning By-law no. 1001-2 and meet the prescribed standards of the Site Planning and Architectural Integration Program By-law no. 775.

Adopted

2018-265

**REQUEST TO AUTHORIZE THE MODIFICATIONS OF THE FRONT STEPS FOR A DETACHED SINGLE FAMILY DWELLING LOCATED AT 185 HARLAND ROAD, LOT NO. 2 089 170, ZONE RA-2, (ZONING BY-LAW NO. 1001-2) AND (SPAIP BY-LAW NO. 775)**

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On motion of Councillor Warren Budning, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

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- THAT the request to authorize the modifications of the front steps for a detached single family dwelling located at **185 Harland Road** and submitted to the Planning Advisory Committee meeting on August 13<sup>th</sup>, 2018 is approved as recommended by the PAC. The modifications meet the prescribed standards of the Zoning By-law no. 1001-2 and meet the prescribed standards of the Site Planning and Architectural Integration Program By-law no. 775.

Adopted

2018-266

**REQUEST TO AUTHORIZE AN ADDITION TO A SEMI-DETACHED SINGLE FAMILY DWELLING LOCATED AT 387 DUFFERIN ROAD, LOT NO. 2 088 509, ZONE RB-6, (ZONING BY-LAW NO. 1001-2) AND (SPAIP BY-LAW NO. 775).**

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On motion of Councillor Harvey Shaffer, seconded by Councillor Michael Goldwax, it is UNANIMOUSLY RESOLVED:

- THAT the request to authorize an addition to a semi-detached single family dwelling located at **387 Dufferin Road** and submitted to the Planning Advisory Committee meeting on August 13<sup>th</sup>, 2018 is approved as recommended by the PAC. The addition meets the prescribed standards of the Zoning By-law no. 1001-2 and meets the prescribed standards of the Site Planning and Architectural Integration Program By-law no. 775.

Adopted

2018-267

**REQUEST TO AUTHORIZE MINOR EXEMPTIONS TO ZONING BY-LAW NO. 1001-2 FOR A SEMI-DETACHED SINGLE FAMILY DWELLING LOCATED AT 460 DUFFERIN ROAD, LOT NO. 2 088 560, ZONE RB-6, (ZONING BY-LAW NO. 1001-2) AND (BY-LAW CONCERNING MINOR EXEMPTIONS NO. 1013).**

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WHEREAS the members of Council have reviewed the following request for minor exemptions to Zoning By-law No. 1001-2:

1. To section 65, Schedule B, to allow the right side setback at 2.2m (7.22 ft) instead of 2.3m (7.5 ft).
2. To section 75, Table 12, to allow the setback for tanks at 1.49m (4.89 ft) instead of 1.5m (4.92 ft).
3. To section 76, Table 13, to allow the setback for mechanical equipment at 1.06m (3.48 ft) instead of 1.5m (4.92 ft).

WHEREAS the Planning Advisory Committee, at its meeting held on August 13<sup>th</sup>, 2018, recommended to approve the request for minor exemptions;

On motion of Councillor Warren Budning, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- THAT the request for minor exemptions for the property located at **460 Dufferin Road**, lot no. : 2 088 560, Zone RB-6 is approved.

**Intervention of interested persons concerning the request for Minor Exemption at 460 Dufferin Road:**

*No intervention.*

Adopted

2018-268

**REQUEST TO AUTHORIZE MINOR EXEMPTIONS TO ZONING BY-LAW NO. 1001-2 FOR A DETACHED SINGLE FAMILY DWELLING LOCATED AT 5782 FERNCROFT ROAD, LOT NO. 2 089 208, ZONE RA-2, (ZONING BY-LAW NO. 1001-2) AND (BY-LAW CONCERNING MINOR EXEMPTIONS NO. 1013)**

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WHEREAS the members of Council have reviewed the following request for minor exemptions to Zoning By-law No. 1001-2:

- 1. To Section 84, Paragraph 2, to allow the distance between the pool and the property line/fence at 1.88m (6.17 ft) instead of 2m (6.56 ft).
- 2. To Section 152, Paragraph 2, to allow the setback for the patio at 0.56m (1.83 ft) instead of 1m (3.28 ft).

WHEREAS the Planning Advisory Committee, at its meeting held on August 13<sup>th</sup>, 2018 recommended *to refuse* the aforementioned request for minor exemptions on the rear setback.

On motion of Councillor Warren Budning, seconded by Councillor Michael Goldwax, it is UNANIMOUSLY RESOLVED:

- THAT the request for minor exemptions for the property located at **5782 Ferncroft Road** lot no. : 2 089 208, Zone RA-2 be *approved, notwithstanding PAC's recommendation to refuse.*

**Intervention of interested persons concerning the request for Minor Exemption at 5782 Ferncroft Road:**

*No intervention.*

Adopted

2018-269

**APPROVAL OF THE DISBURSEMENTS FOR THE MONTH OF AUGUST 2018**

WHEREAS Council reviewed the list of payments for the month of August 2018;

On motion of Councillor Jack Edery, seconded by Councillor Cheryl Weigensberg, it is UNANIMOUSLY RESOLVED:

- THAT the disbursements for the period from July 16<sup>th</sup>, 2018 to August 15<sup>th</sup>, 2018, in the total amount of \$984 977.41 are hereby approved.

Adopted

2018-270

**PUBLIC AUCTION FOR NON-PAYMENT OF MUNICIPAL TAXES**

On motion of Councillor Jack Edery, seconded by Councillor Warren Budning, it is UNANIMOUSLY RESOLVED:

THAT, in compliance with article 512 of the Cities and Towns Act, the Council for the Town of Hampstead orders the sale by public auction of the immovables specified in the following table, for unpaid 2017-2018 municipal taxes or property transfer duties including all legal and notary costs as well as disbursements incurred with an interest rate applicable of 12%. This sale will occur at a later date as prescribed by law, and will be held at the Town of Hampstead's Town Hall at 5569 Queen Mary road. An announcement in the form of a final notice will be sent to all concerned parties.

Matricule	Lot	Location	Amount in capital (net of interest)
9337-09-6402-0-000-0000	2089722	24 Holly	\$28 659,00
9337-53-6981-1-000-0000	2089742	38 Cressy	\$18 911,76
9437-35-4740-8-000-0000	2088777	Cote St-Luc	\$10 062,95

THAT, in compliance with article 536 of the Cities and Towns Act, the Council for the Town of Hampstead mandates Mr. Armin Klaus, Treasurer, to bid and purchase in the name of the Town, any immovable up for sale during the Town of Hampstead's public auction for non-payment of taxes



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held in accordance to the present resolution. The person mandated by the Town is authorized to sign all documents related to the sale.

Adopted

2018-271

### **REQUEST FOR FINANCIAL ASSISTANCE UNDER THE GAS TAX TRANSFER PROGRAM AND CONTRIBUTION FROM QUEBEC**

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WHEREAS the Town of Hampstead has read the *Guide for terms of payment of government contributions under the program of the gas tax and the contribution of Quebec (TECQ) for the years 2014 to 2018;*

WHEREAS the Town must respect the applicable terms and conditions of this Guide that apply to it in order to receive the government contributions confirmed to it in a letter from the Minister of Municipal Affairs and Land Occupancy;

On motion of Councillor Jack Edery, seconded by Councillor Cheryl Weigensberg, it is UNANIMOUSLY RESOLVED:

- THAT the Town of Hampstead hereby undertakes to comply with the applicable terms and conditions of this Guide that apply to it;
- THAT the Town hereby undertakes to be solely liable for and save harmless Canada and Quebec as well as their ministers, senior officers, employees and agents from all liability for claims, requirements, losses, damages and costs of any kind stemming from an injury to or death of an individual or damages to or loss of assets attributable to a deliberate act or negligence resulting directly or indirectly from investments made through financial assistance obtained through the program TECQ 2014-2018;
- THAT the Town hereby approves the content and authorizes the submission of the work schedule starting 2014-01-01, and all other documents required by the Ministry to the Management of Infrastructures Department of the Ministry of Municipal Affairs and Land Occupancy, in order to receive the governmental contribution confirmed to the Town in a letter from the Minister of Municipal Affairs and Land Occupancy;
- THAT the Town of Hampstead is committed to attaining the minimum municipal infrastructure capitalization level set at \$ 28 per capita per year, or for a total of \$ 140 per capita for all five years of the program;
- THAT the Town hereby undertakes to inform the Management of Infrastructures Department of the Ministry of Municipal Affairs and Land Occupancy of any changes to be made to the work schedule approved herein.
- THAT the Town confirms by this resolution that the attached work program includes true realized costs and reflects the estimated expenditures of eligible works until March 31<sup>st</sup>.

Adopted

2018-272

### **TRANSFER OF FUNDS FROM UNAPPROPRIATED SURPLUS TO COVER FUTURE EXPENSES FOR THE PURCHASE OF A PUBLIC SECURITY VEHICULE AND MUNICIPAL ELECTIONS**

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On motion presented by Councillor Jack Edery, seconded by Councillor Michael Goldwax, it is UNANIMOUSLY RESOLVED:

- THAT the Town Council approves the transfer of funds, as further detailed in the following table, in the amount of \$34,000 from Unappropriated Surplus to Appropriated Surplus Account 55-992-00-000.

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Details	Amount
Municipal elections	20,000
Public security vehicle	14,000

Adopted

2018-273

**TRANSFER OF FUNDS FROM UNAPPROPRIATED SURPLUS TO FINANCE 2018 CAPITAL EXPENSE PROJECTS NOT COVERED IN THE CURRENT OPERATIONAL BUDGET AND FOR WHICH SOME EXPENSES COULD BE RECORDED IN A SUBSEQUENT FISCAL PERIOD FOR A MOBILE STAGE**

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On motion presented by Councillor Jack Edery, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- THAT the Town Council approves the transfer of funds, as further detailed in the following table, in the amount of \$ 137,600 from Unappropriated Surplus to Appropriated Surplus Account 55-992-00-000.

Nature of expense (Community Services)	Amount
Mobile stage	137,600

Adopted

2018-274

**TRANSFER OF FUNDS FROM UNAPPROPRIATED SURPLUS TO FINANCE 2018 CAPITAL EXPENSE PROJECTS NOT COVERED IN THE CURRENT OPERATIONAL BUDGET AND FOR WHICH SOME EXPENSES COULD BE RECORDED IN A SUBSEQUENT FISCAL PERIOD FOR A STREET LIGHT REPLACEMENT STUDY, SIDEWALK REHABILITATION (RESOLUTION 2018-213), AND ROAD-CRACKS SEALING REPAIRS**

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On motion presented by Councillor Jack Edery, seconded by Councillor Cheryl Weigensberg, it is UNANIMOUSLY RESOLVED:

- THAT the Town Council approves the transfer of funds, as further detailed in the following table, in the amount of \$ 287,900 from Unappropriated Surplus to Appropriated Surplus Account 55-992-00-000.

Nature of expense (Infrastructure)	Amount
Street light replacement study	50,000
Roads-crack sealing repairs	28,400
Sidewalk rehab Reso 2018-213	209,500

Adopted

2018-275

**TRANSFER OF FUNDS FROM UNAPPROPRIATED SURPLUS TO FINANCE 2018 CAPITAL EXPENSE PROJECTS NOT COVERED IN THE CURRENT OPERATIONAL BUDGET AND FOR WHICH SOME EXPENSES COULD BE RECORDED IN A SUBSEQUENT FISCAL PERIOD FOR STORAGE AREA NETWORK HARD DRIVE (SAN) AND OTHER PROJECTS**

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On motion presented by Councillor Jack Edery, seconded by Councillor Michael Goldwax, it is UNANIMOUSLY RESOLVED:

- THAT the Town Council approves the transfer of funds, as further detailed in the following table, in the amount of \$ 233,100 from Unappropriated Surplus to Appropriated Surplus Account 55-992-00-000.

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Nature of expense (Information Technology)	Amount
Computers for PS cars	10,500
IOT (Internet Of Things, sensors)	21,000
Zero clients (virtual PC)	2,600
SAN (Storage area network hard drive)	105,000
New Query System (software)	23,600
my.Hampstead (incl. Activitek & water meters)	42,000
Time control software	26,300
Wiring	2,100

Adopted

2018-276

**TRANSFER OF FUNDS FROM UNAPPROPRIATED SURPLUS TO FINANCE 2018 CAPITAL EXPENSE PROJECTS NOT COVERED IN THE CURRENT OPERATIONAL BUDGET AND FOR WHICH SOME EXPENSES COULD BE RECORDED IN A SUBSEQUENT FISCAL PERIOD FOR TWO FORD INTERCEPTORS WITH FULL POLICE PACK.**

On motion presented by Councillor Jack Edery, seconded by Councillor Cheryl Weigensberg, it is UNANIMOUSLY RESOLVED:

- THAT the Town Council approves the transfer of funds, as further detailed in the following table, in the amount of \$ 63,800 from Unappropriated Surplus to Appropriated Surplus Account 55-992-00-000.

Nature of expense (Public Security)	Amount
Ford Interceptor (2) with full police pack  (balance required net of existing reserve)	63,800

Adopted

2018-277

**TRANSFER OF FUNDS FROM UNAPPROPRIATED SURPLUS TO FINANCE 2018 CAPITAL EXPENSE PROJECTS NOT COVERED IN THE CURRENT OPERATIONAL BUDGET AND FOR WHICH SOME EXPENSES COULD BE RECORDED IN A SUBSEQUENT FISCAL PERIOD FOR STORAGE ROOM REORNIZATION FOR INVENTORY CONTROL**

On motion presented by Councillor Jack Edery, seconded by Councillor Cheryl Weigensberg, it is UNANIMOUSLY RESOLVED:

- THAT the Town Council approves the transfer of funds, as further detailed in the following table, in the amount of \$ 12,800 from Unappropriated Surplus to Appropriated Surplus Account 55-992-00-000.

Nature of expense (Public Works)	Amount
Storage room reorganisation for inventory control	12,800

Adopted

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2018-278

**TRANSFER OF FUNDS FROM UNAPPROPRIATED SURPLUS TO FINANCE 2018 CAPITAL EXPENSE PROJECTS NOT COVERED IN THE CURRENT OPERATIONAL BUDGET AND FOR WHICH SOME EXPENSES COULD BE RECORDED IN A SUBSEQUENT FISCAL PERIOD FOR BY-LAW RE-WRITE AND CONSOLIDATION**

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On motion presented by Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- THAT the Town Council approves the transfer of funds, as further detailed in the following table, in the amount of \$ 40,000 from Unappropriated Surplus to Appropriated Surplus Account 55-992-00-000.

Nature of expense (Urban Planning)	Amount
By-Law Re-write and consolidation	40,000

Adopted

2018-279

**GRANTING OF CONTRACT – ACQUIRING A HOSTING SERVICE IN COLOCATION MODE, ON THE ISLAND OF MONTREAL OR NORTH SHORE OF THE ISLAND**

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WHEREAS there has been a public call for tenders for the granting of contract for five years for acquiring a hosting service in colocation mode, on the island of Montreal or north shore of the island;

WHEREAS, after analyzing the tenders opened on August 28<sup>th</sup> 2018, the lowest bidder conforming to the requirements of the tender invitation is Hypertec DCS ;

On motion presented by Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- THAT, the five years contract for acquiring a hosting service in colocation mode, on the island of Montreal or north shore of the island be granted to Hypertec DCS for an amount of \$ 36 280 plus applicable taxes.

Adopted

2018-280

**AGREEMENT AND OTHER FORMALITIES ARISING OUT OF THE CALL FOR TENDERS BY THE FEDERATION OF QUEBEC MUNICIPALITIES (FQM) FOR THE GRANTING OF A CONTRACT FOR THE SUPPLYING OF LED STREET LIGHTS WITH RELATED SERVICES FOR THE BENEFITS OF QUEBEC MUNICIPALITIES**

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WHEREAS section 29.9.1 of the *Cities and Towns Act* provides that a Town may enter into an agreement with the *Fédération québécoise des municipalités* (hereinafter the `` FQM ``) for the purchase of equipment or materials, the execution of works or the granting of an insurance contract or one related to the supplying of services by the FQM on behalf of the Town;

WHEREAS the FQM has adopted a Contract Management Policy for the granting of contracts in the context of purchase groupings as is the case in question;

WHEREAS, in accordance with its contractual policy, the FQM has issued a call for tenders for the granting of a contract for the supply of LED street lights including the installation, as well as energy efficiency analysis services and design (hereinafter the "Call for Tender") for the benefit of Quebec municipalities;

WHEREAS Énergère inc. submitted the bid with the highest score and was

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awarded the contract in accordance with the terms and conditions of the tender, the FQM being responsible for the performance of this contract (hereinafter the `` **Contract** ``);

WHEREAS in order to benefit from the terms and conditions of the Contract, the Town of Hampstead must enter into an agreement with the FQM;

WHEREAS the Town of Hampstead wishes to benefit from the terms and conditions of the contract entered into between the FQM and Énergère;

WHEREAS the FQM agrees to sign an agreement with the Town of Hampstead so that it can adhere to the contract;

On motion of Councillor Harvey Shaffer, seconded by Councillor Jack Edery, it is UNANIMOUSLY RESOLVED:

- THAT the Town of Hampstead participates in the Call for Tender issued by the FQM and benefits from the terms and conditions arising from the Contract, and to this end, adheres to it;
- THAT the Director General, Mr. Richard Sun or any person designated by him, be authorized to sign an agreement with the FQM allowing it to adhere to the Contract of the energy efficiency analysis and design service;
- THAT the Director General, Mr. Richard Sun or any person designated by him, be authorized to realize, on behalf of the Town of Hampstead, the analysis of opportunity and, if necessary, the feasibility analysis provided for in the Call for Tender for a cost not exceeding 25,000\$;
- THAT the Director General or any person designated by him be authorized to transmit any document or carry out any formality resulting from the agreement to be signed with the FQM, the Call for Tender or the Contract.

Adopted

2018-281

#### **CREATION OF A PERMANENT PART-TIME, 28 HOURS/WEEK “PAYROLL TECHNICIAN” POSITION WITH THE HUMAN RESOURCES DEPARTMENT**

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It was proposed by Councillor Jack Edery, seconded by Councillor Michael Goldwax and UNANIMOUSLY RESOLVED:

- TO CREATE one (1) permanent part-time, 28 hours/week “Payroll Technician” position, salary grade 9, with the Human Resources Department, and is hereby created in accordance with the provisions of the applicable collective agreement; AND
- TO FILL the said position in the manner provided for in the collective agreement.

Adopted

2018-282

#### **ABOLITION OF THE PERMANENT FULL TIME POSITION OF “PAYROLL TECHNICIAN” – 35 HOURS/WEEK**

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It was proposed by Councillor Warren Budning, seconded by Councillor Jack Edery and UNANIMOUSLY RESOLVED:

- THAT the permanent full time position of “**PAYROLL TECHNICIAN**” – **35 hours/week with the Human Resources Department** be, and is hereby, abolished in accordance with the provisions of the applicable collective agreement.

Adopted

2018-283

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**APPROVAL OF TEMPORARY HIRING OF MS. FABYOLA STIVEN AS “OFFICE AGENT”**

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CONSIDERING THAT the Town of Hampstead requires the hiring of a temporary Office Agent, salary grade 6, with the Urban Planning and Building Inspections Division due to surplus of work;

CONSIDERING THAT the Director General and the Human Resources Counsellor are recommending the hiring of **MS. FABYOLA STIVEN** to fill such position;

It was proposed by Councillor Harvey Shaffer, seconded by Councillor Michael Goldwax and UNANIMOUSLY RESOLVED:

- TO APPROVE the temporary hiring of **MS. FABYLOA STIVEN** as “**OFFICE AGENT**” with the Urban Planning and Building Inspections Division, subject to the usual conditions and in accordance with the provisions of the collective agreement between CUPE Local 429 and the Town of Hampstead.

Adopted

2018-284

**APPROVAL OF THE LIST OF AUXILIARY BLUE AND WHITE COLLAR EMPLOYEES AND THE STUDENT BLUE COLLAR EMPLOYEES FOR THE COMMUNITY SERVICES AND RECREATION DEPARTMENT**

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CONSIDERING THAT Council members reviewed the report of the Director of Community Services and Recreation, dated August 21<sup>st</sup>, 2018, on the hiring of auxiliary blue and white collar employees and the student blue collar employees,

It was proposed by Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, and UNANIMOUSLY RESOLVED:

- THAT the Town Council approves the hiring of auxiliary blue and white collar employees and the student blue collar employees as detailed on the list for the Community Services and Recreation Department. The hiring is subject to the usual conditions and in accordance with the provisions of the collective agreement between CUPE Local 301, CUPE Local 429 and the Town of Hampstead.

Adopted

2018-285

**AUTHORIZATION TO PAY IN INSTALLMENTS THE EXPENSES COVERING HAMPSTEAD’S SHARE OF MONTREAL WEST / HAMPSTEAD 2018-2019 SEASON OF MINOR HOCKEY EXPENSES AND ICE TIME**

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WHEREAS the Town of Hampstead participates in the hockey program housed in Montreal West under the supervision of the Montreal West Civic Recreation Association;

WHEREAS, based on the anticipated number of Hampstead residents who will participate in the hockey program, the expected expense for the fall 2018 / winter 2019 is approximately \$125,000;

WHEREAS, based on the recommendation of the Director of Community Services, an advance partial payment at the beginning of the season is deemed justified given Hampstead’s rate of participation in a non-profit organization’s services;

On motion of Councillor Cheryl Weigensberg, seconded by Councillor Jack Edery, it was UNANIMOUSLY RESOLVED:

THAT Council approves the payment of this expense in three installments as follows:

- 1<sup>st</sup> Installment: No later than October 31, 2018 - A portion of the registration user fees - \$25,000;

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- 2<sup>nd</sup> Installment: No later than December 31, 2018 – A second portion of the registration user fees \$25,000;
- 3<sup>rd</sup> Installment: At the end of the season - The balance of the program costs but not exceeding \$75,000.
- Adopted

**OTHER BUSINESS**

**SECOND QUESTION PERIOD**

The Mayor invited those persons in attendance to ask their questions.

- No questions were asked.

2018-286

**ADJOURNMENT**

All the subjects of the Agenda having been discussed, it was proposed by Councillor Michael Goldwax, seconded by Councillor Warren Budning and unanimously resolved to declare that the meeting be closed at 9:15 p.m.

Adopted

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Dr. William Steinberg, Mayor

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Brinda Permal-Vardin, Assistant Town Clerk