

Minutes of Town of Hampstead

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF HAMPSTEAD HELD ON MAY 5TH, 2014, AT THE COMMUNITY CENTER, 30 LYNCROFT ROAD, AT 8:00 P.M.

THOSE PRESENT WERE: Mayor William Steinberg, Councillors Karen Zajdman, Jack Edery, Leon Elfassy, Michael Goldwax, and Harvey Shaffer, forming a quorum with Mayor Steinberg presiding.

ABSENT: Councillor Warren Budning.

ALSO PRESENT: Mr. Richard Sun, Director General and Me Nathalie Lauzière, Town Clerk, acting as Secretary of the Meeting.

FIRST QUESTION PERIOD

The Mayor invited those persons in attendance to ask their questions.

2014-104

ADOPTION OF THE AGENDA

On motion of Councillor Michael Goldwax, seconded by Councillor Karen Zajdman, it was UNANIMOUSLY RESOLVED:

- THAT the agenda of the regular meeting is adopted with the following addition:
 - Item 5.2 *Appointment of Acting Mayor* is **added** to the agenda.

Adopted

RECESS

The Mayor recessed the meeting at 8:30 pm and reconvened the meeting at 8:40 pm, all members of Council present at the beginning of the meeting remaining to form a quorum.

2014-105

ADOPTION OF THE MINUTES

On motion of Councillor Harvey Shaffer, seconded by Councillor Michael Goldwax, it was UNANIMOUSLY RESOLVED:

- THAT the Minutes of the Regular Council Meeting of April 8th, 2014 are hereby approved as submitted.

Adopted

2014-106

SIGNING OF LEASE AGREEMENTS BETWEEN TOWN OF HAMPSTEAD AND TENNIS PROS

On motion of Councillor Michael Goldwax, seconded by Councillor Leon Elfassy, it was UNANIMOUSLY RESOLVED:

- TO defer this resolution to a subsequent Council Meeting.

Adopted

2014-107

APPOINTMENT OF ACTING MAYOR

WHEREAS the designated acting mayor will be unable to replace the Mayor in his absence during the period from **May 28th to June 2nd 2014** inclusive;

Minutes of Town of Hampstead

On motion of Councillor Leon Elfassy, seconded by Councillor Michael Goldwax, it was UNANIMOUSLY RESOLVED:

- THAT Councillor Harvey Shaffer is hereby appointed Acting Mayor for the dates mentioned above, to have and exercise all powers of the Mayor when the latter is absent or otherwise unable to perform his duties, the whole in accordance with Section 56 of the *Cities and Towns Act*.

Adopted

2014-108

NOTICE OF MOTION – BY-LAW NUMBER 809 – BY-LAW GOVERNING A DELEGATION TO THE TREASURER OF THE POWER TO AWARD A FINANCING CONTRACT TO THE PERSON ENTITLED THERETO

NOTICE OF MOTION was given by Councillor Jack Edery, that, at a subsequent meeting of Council, By-law N° 809 governing a delegation to the treasurer of the power to award a financing contract to the person entitled thereto will be submitted to Council for Adoption.

TAKE FURTHER NOTICE THAT all Council members have received By-law N° 809 prior to this Council Meeting and a motion to dispense with the reading of the said By-law was made.

2014-109

NOTICE OF MOTION – BY-LAW N° 744-3 MODIFYING BY-LAW NO. 744-2 ESTABLISHING THE REMUNERATION OF THE TOWN COUNCIL MEMBERS

NOTICE OF MOTION was given by Councillor Jack Edery that, at a subsequent meeting of Council, By-law n° 744-3 entitled “By-law modifying By-law no. 744-2 establishing the remuneration of the Town Council members” will be submitted to Council for adoption.

TAKE FURTHER NOTICE THAT all Council members have received a draft copy of By-law n° 744-3 prior to this Council meeting.

2014-110

TABLING AND ADOPTION OF DRAFT BY-LAW NO. 744-3

On motion of Councillor Jack Edery, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

TO ACKNOWLEDGE the tabling of Draft By-law no. 744-3 *modifying By-law no. 744-2 establishing the remuneration of the Town Council member*.

Mayor William Steinberg called for a vote.

Voted in favour:

Mayor William Steinberg
Councillor Karen Zadman
Councillor Jack Edery
Councillor Leon Elfassy
Councillor Michael Goldwax
Councillor Harvey Shaffer

In favour: 6

Voted against:

Against: 0

Councillor Warren Budning absent.

Unanimously adopted

Minutes of Town of Hampstead

2014-111

**DEPOSIT OF THE MINUTES OF THE PAC MEETING HELD ON
APRIL 23RD 2014**

Each member of the Council having received a copy, the Town Clerk deposits the minutes of the Planning Advisory Committee meeting held on April 23rd, 2014.

The Council takes note of the deposit of the said minutes by the Town Clerk.

2014-112

**REQUEST FOR THE CONSTRUCTION OF A NEW 2 STOREY
DETACHED SINGLE FAMILY DWELLING AT 191, ETON ROAD LOT
NO.: 2 089 506, ZONE RA-2 (ZONING BYLAW NUMBER 727) (SPAIP
BY-LAW NUMBER 775) (DEMOLITION BY-LAW NUMBER 759)**

On motion of Councillor Leon Elfassy, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

- THAT the site planning and architectural integration program showing modifications to the plans and elevations to authorize the construction of a new two storey detached single family dwelling at 191 Eton Road, submitted to the Planning Advisory Committee meeting of April 23rd, 2014 is *conditionally approved*. The modifications meet the prescribed standards of the Zoning By-law number 727 and partially meet the prescribed standards of the Site Planning and Architectural Integration Program By-law number 775 and as recommended by the PAC provided that:

- The bay-window on the right hand side should be less massive.

Adopted

2014-113

**APPROVAL OF THE DISBURSEMENTS FOR THE MONTH OF APRIL
2014**

WHEREAS Council reviewed the list of payments for the month of May 2014;

On motion of Councillor Jack Edery, seconded by Councillor Karen Zajdman, it was UNANIMOUSLY RESOLVED:

- THAT the disbursements for the period from March 28th, 2014 to April 27th, 2014, in the total amount of \$11,633,789.75 are hereby approved (\$303,935.77 for cheques and \$11,329,853.98 for on line payments).

Adopted

2014-114

**DEPOSIT OF THE FIRST COMPARATIVE STATEMENT OF
REVENUES AND EXPENDITURES FOR THE FISCAL YEAR 2014**

In accordance with Section 105.4 of the *Cities and Towns Act*, the Town Treasurer hereby deposited the statement of revenues and expenditures as at March 31, for the fiscal year 2014, compared with the same period for the fiscal year 2013.

Minutes of Town of Hampstead

2014-115

PAYMENT OF THE SECOND INSTALMENT OF HAMPSTEAD'S SHARE OF MONTREAL AGGLOMERATION 2014 ANNUAL EXPENSES

On motion of Councillor Jack Edery, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

- THAT the Town of Hampstead pays the second instalment dated July 2, 2014, in the amount of \$4,827,635.24 for their share of expenses for the 2014 operations of the Montréal Agglomeration;

The Treasurer's certificate N° 14-03 dated February 5, 2014 has been issued by the Town's Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2014-116

PAYMENT OF THE SECOND INSTALMENT OF HAMPSTEAD'S SHARE TO THE COMMUNAUTÉ MÉTROPOLITAINE DE MONTRÉAL FOR 2014

On motion of Councillor Jack Edery, seconded by Councillor Harvey Shaffer, it was RESOLVED:

- THAT the Town of Hampstead pays the second instalment dated July 15, 2014, in the amount of \$96,675.92 for their share of expenses for operations of the 'Communauté métropolitaine de Montréal';

The Treasurer's certificate N° 14-04 dated February 05, 2014 has been issued by the Town's Treasurer, attesting to the availability of funds to cover the described expenses.

Mayor William Steinberg called for a vote.

Voted in favour:

Councillor Karen Zadman
Councillor Leon Elfassy
Councillor Jack Edery
Councillor Harvey Shaffer

In favour: 4

Voted against:

Councillor Michael Goldwax

Against: 1

Adopted on division

2014-117

MANDATE TO THE UMQ FOR THE PURCHASE OF TIRES

WHEREAS the Town of Hampstead has received a proposal from the Union des Municipalités du Québec (UMQ) to form on its behalf and on behalf of several other municipalities, RCM or interested inter municipal agreement, a buying group for group purchases of tires;

WHEREAS sections 29.9.1 of the *Cities and Towns Act* and section 14.7.1 of the *Municipal Code* allow a municipal organization to conclude an agreement with the UMQ aiming to purchase products on its behalf;

WHEREAS sections 29.9.2 of the *Cities and Towns Act* and section 14.7.2 of the *Municipal Code* allow the UMQ to delegate, by agreement, part of the execution of the contracting process to the Centre de services partagés du Québec (CSPQ);

Minutes of Town of Hampstead

WHEREAS the Town of Hampstead would like to join these regrouped purchases to get the different types of tires identified in a specific registration sheet, and in the quantities required for its activities;

WHEREAS the Town of Hampstead has completed for the UMQ, within established timeframes, the registration technical form that aim to estimate annual quantities of various types of required tires;

WHEREAS the Director of Purchasing and information systems, will act as representative of the Town of Hampstead in this case,

On motion of Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

- THAT the Town of Hampstead confirms its membership in the regrouping run by the UMQ to purchase tires for the period of August 1st, 2014 to March 31st, 2016;
- THAT the Town of Hampstead gives the CSPQ, through the UMQ, the process leading to the awarding of contracts for regrouped purchases of different types of tires for the activities of the Town;
- THAT the Town of Hampstead agrees that the UMQ delegates to the CSPQ the execution of this Agreement;
- THAT the Town of Hampstead estimates its tire needs for the contract period of twenty months from about \$ 12,000;
- THAT the Town of Hampstead agrees to comply with the terms and conditions herein as if she had contracted directly with the supplier to whom the contract is awarded;
- THAT the Town of Hampstead recognizes that, in their administrative policy, CSPQ will receive, directly from supplier contractors, a management fee of 1% (0.6% paid to CSPQ and 0.4% to UMQ) to be included in the sale price of tires;
- THAT the Town of Hampstead will have to be a subscriber to CSPQ procurement portal and assume the annual subscription cost of \$ 500.00 per passcode per person to be enrolled in this inter municipal agreement.

Adopted

2014-118

MANDATES TO THE CITY OF MONTREAL TO CARRY OUT GROUPS CALL FOR TENDERS FOR THE SUPPLY OF ROAD SALT IN BULK

WHEREAS the City of Montreal, has offered to orchestrate groups call for tenders, on behalf of participating municipalities, for the supply of road salt in bulk from September 15 2014 to August 30 2015;

WHEREAS the Director of Material Resources and Information Technologies will act as representative of the Town of Hampstead in this regard;

On motion of Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

- THAT the Council authorizes the Town of Hampstead's participation in groups call for tenders for the granting of s contracts for the supply of road salt in bulk;

Minutes of Town of Hampstead

- THAT the Town of Hampstead delegates the City of Montreal to prepare the specifications and other tender documents; to proceed with the calls for tenders; to receive and to analyze the submissions; and to report the results to the participating municipalities;
- THAT the Town of Hampstead delegates the City of Montreal, to adjudicate the proposed contracts.

Adopted

2014-119

APPROVAL OF LIST OF BLUE COLLAR AUXILIARY EMPLOYEES FOR THE PUBLIC WORKS DEPARTMENT

CONSIDERING THAT Council members reviewed the report of the Director of Public Works, dated April 24th, 2014, with regard to hiring blue collar auxiliary employees,

On motion of Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

- THAT the Town Council approves the hiring of blue collar auxiliary employees for the Public Works Department, with the hourly rates such as enumerated in the list prepared by the Director of Public Works.

Adopted

2014-120

APPROVAL OF LIST OF WHITE COLLAR STUDENT EMPLOYEES FOR THE COMMUNITY SERVICES AND RECREATION DEPARTMENT

CONSIDERING THAT Council members reviewed the report of the Director of Community Services and Recreation, dated April 26, 2014, with regard to hiring white collar student employees;

On motion of Councillor Karen Zajdman, seconded by Councillor Michael Goldwax, it was UNANIMOUSLY RESOLVED:

- THAT the Town Council approves the hiring of white collar student employees for the Community Services and Recreation Department, with the hourly rates such as enumerated in the list prepared by the Director of Community Services and Recreation.

Adopted

SECOND QUESTION PERIOD

The Mayor invited those persons in attendance to ask their questions.

2014-121

ADJOURNMENT

All the subjects of the Agenda having been discussed, it was proposed by Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer and unanimously resolved to declare the meeting closed.

Adopted

(s) William Steinberg _____
Dr. William Steinberg, Mayor

(s) Nathalie Lauzière _____
M^c Nathalie Lauzière, Town Clerk