

## **Minutes of Town of Hampstead**

### **MINUTES OF THE REGULAR COUNCIL MEETING OF THE COUNCIL OF THE TOWN OF HAMPSTEAD HELD ON MAY 9<sup>TH</sup>, 2011, AT THE COMMUNITY CENTER, 30 LYNCROFT ROAD, AT 8:00 P.M.**

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**THOSE PRESENT WERE:** Mayor William Steinberg, Councillors Jack Edery, Leon Elfassy, Michael Goldwax, Bonnie Feigenbaum and Harvey Shaffer, forming a quorum with Mayor Steinberg presiding.

**ABSENT:** Councillor Abraham Gonshor,

**ALSO PRESENT:** Mr. Richard Sun, Director General and Me Nathalie Lauzière, Town Clerk, acting as Secretary of the Meeting.

#### **FIRST QUESTION PERIOD**

The Mayor invited those persons in attendance to ask their questions.

2011-751

#### **ADOPTION OF THE AGENDA**

On motion of Councillor Bonnie Feigenbaum, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

- THAT the agenda of the regular meeting is hereby adopted with the addition of the following items:
  - 5.1 Authorization to attend the 2011 Conference of the Federation of Canadian Municipalities (FCM) and reimbursement of expenses.
  - 10.2 Granting of contract for the services of “Chief Communications and Community Relations Officer”.

Adopted

2011-752

#### **ADOPTION OF THE MINUTES**

On motion of Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

- THAT the Minutes of the Regular Council Meeting of April 4<sup>th</sup>, 2011 and of the Special Council Meeting of April 14<sup>th</sup>, 2011 be and are hereby approved as submitted.

Adopted

2011-753

#### **AUTHORIZATION TO ATTEND THE 2011 ANNUAL CONFERENCE OF THE FEDERATION OF CANADIAN MUNICIPALITIES (FCM) AND REIMBURSEMENT OF EXPENSES**

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WHEREAS the 2011 Annual Conference of the Federation of Canadian Municipalities (FCM) will be held in Halifax, NS from June 3<sup>rd</sup> to June 6<sup>th</sup>, 2011;

On motion of Councillor Harvey Shaffer, seconded by Councillor Jack Edery, it was UNANIMOUSLY RESOLVED:

- THAT Council authorizes the following delegate to attend the 2011 Annual Conference of the FCM to be held in Halifax, NS from June 3<sup>rd</sup> to June 6<sup>th</sup>, 2011 and be reimbursed of expenses incurred:
  - Councillor Michael Goldwax

Adopted

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2011-754

**ADOPTION OF BY-LAW NO. 752-2 ENTITLED BY-LAW AMENDING BY-LAW 752 CONCERNING TARIFFS**

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WHEREAS notice of motion of By-law N° 752-2 was given at the Regular Council meeting of April 4<sup>th</sup>, 2011 and that Council members received a copy of the By-law within the required delay and they declare to have read it and waive the reading thereof;

It was proposed by Councillor Bonnie Feigenbaum, seconded by Councillor Harvey Shaffer and UNANIMOUSLY RESOLVED:

- TO approve By-law n° 752-2 entitled: “By-law amending By-law 752 concerning tariffs”.

Adopted

2011-755

**ADOPTION OF BY-LAW NO. 705-6 ENTITLED BY-LAW REPLACING BY-LAW 705-4 CONCERNING THE COLLECTION, REMOVAL AND DISPOSAL OF WASTE MATERIAL**

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WHEREAS notice of motion of By-law N° 705-6 was given at the Regular Council meeting of April 4<sup>th</sup>, 2011 and that Council members received a copy of the By-law within the required delay and they declare to have read it and waive the reading thereof;

It was proposed by Councillor Bonnie Feigenbaum, seconded by Councillor Harvey Shaffer and UNANIMOUSLY RESOLVED:

- TO approve By-law n° 705-6 entitled: “By-law replacing By-law 705-4 concerning the collection, removal and disposal of waste material”.

Adopted

*At 9.39 p.m Councillor Michael Goldwax temporarily left the meeting and came back at 9.41 p.m.*

2011-756

**ADOPTION OF BY-LAW NUMBER 790, ENTITLED CONCORDANCE BY-LAW MODIFYING ZONING BY-LAW NO.727, SUBDIVISION BY-LAW NO.728 AND SPAIP BY-LAW NUMBER 775 OF THE TOWN OF HAMPSTEAD**

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CONSIDERING THAT notice of motion of By-law N° 790 was given at the Regular Council meeting of April 4<sup>th</sup>, 2011 and that Council members received a copy of the By-law within the required delay ;

It was proposed by Councillor Leon Elfassy, seconded by Councillor Harvey Shaffer and UNANIMOUSLY RESOLVED:

- TO approve By-law n° 790 entitled: “By-law amending the Zoning By-Law 727, Subdivision By-Law 728 and SPAIP By-Law no. 775 of the Town of Hampstead”:

*Mayor William Steinberg reads the present By-law*

**PROVINCE OF QUEBEC**  
**TOWN OF HAMPSTEAD**

**CONCORDANCE BY-LAW  
NUMBER 790 AMENDING ZONING  
BY-LAW NUMBER 727,  
SUBDIVISION BY-LAW NUMBER  
728 AND SPAIP BY-LAW NUMBER  
775 OF THE TOWN OF  
HAMPSTEAD**

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**WHEREAS** articles 110.4, 113, 115 and 145.15 and following of an *Act Respecting Land Use Planning and Development* (R.S.Q. c. A-19.1);

**ON MAY 9<sup>TH</sup>, 2011, THE COUNCIL DECREES AS FOLLOWS:**

**ZONING BY-LAW**

1. Article 2.1 of Zoning by-law number 727 is amended by the addition of the following definition:

“**Town House (Row House)**: a single family house integrated in a group of single family houses consisting of a minimum of three (3) house units.”

2. Article 4.1.1 of Zoning by-law number 727 is amended by the following:

- The expression “Apartment Buildings” is replaced by the expression “Multi-residential Buildings”
- The category “H5: Town House (Row House)” is added to the article.

3. Article 5.1 of Zoning by-law number 727 is amended by the addition of the following:

**Maximum height of buildings**

<b>Type of building or use</b>	<b>Type of roof</b>	<b>Height of building</b>
H5 Town House (Row House)	The same parameters as for H3	The same parameters as for H3
H4	Flat or slope	As regards to zone RE: 50 m (164 feet) maximum at the highest point of the roof + mechanicals

4. Article 8.2 of Zoning by-law number 727 is amended by the addition of the following:

<b>Type of building or use</b>	<b>Requirements (to round off upward)</b>	<b>Comments</b>
H5 Town House (Row House)	2 spaces by dwelling	The parking spaces shall be located in the building within an underground parking facility

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<b>CATEGORIES</b>	<b>BUILDING</b>	<b>FAR</b>	<b>FLOORS</b>	<b>FSI</b>	<b>SETBACKS</b>
H4 *Note : The first two (2) above grade floors may have units including individual exterior entrances and presenting a Town/Row House façade	Detached	3.0 to 6.0	Min.8/max. 16 + mechanicals	Max. 40%	Front : 4.6m (15 feet) Lateral North : 18.3m (60 feet) Lateral South : 7.6m (25 feet) Rear : 6.1m (20 feet)

5. The zoning map attached to Zoning by-law number 727 and bearing number 727-1-A is amended in accordance with the zoning map attached to the present by-law and by which the following modifications are made:

A. Zone I-2 is from now on designated as zone RE, such that all the provisions of Zoning by-law number 727 that are applicable to zone I-2 are now applicable to zone RE;

B. Zone I-3 is repealed and shall be replaced and included in zone RA-1, such that all the provisions of Zoning by-law number 727 applicable to zone I-3 are repealed and replaced by the provisions applicable to zone RA-1;

C. The boundaries of zone I-4 are modified so as to be expanded to the detriment of zone I-7 by including the site occupied by the Public Works.

6. The Zoning by-law number 727 is amended by the addition of the following:

**“Chapter 13. Specific provisions to certain zones**

**13.1 Zone RE**

Notwithstanding any other provision of this by-law, the following provisions apply to zone **RE**:

**13.1.1 Parking**

All the parking units required by virtue of the present by-law shall be located inside the building, except the parking units for the visitors which may be located outside of the building, in the North lateral setback with access by the Macdonald avenue.

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**13.2 Zone I-4**

The following provisions apply to zone **I-4** in addition to the current provisions:

<b>CATEGORIES</b>	<b>BUILDING</b>	<b>FAR</b>	<b>FLOORS</b>	<b>FSI</b>	<b>SETBACKS</b>
H5 : Town house	Row House	0.25 to 0.8	Min.1/ max 2.5	Max 40%	Front principal : 4.57m (15 feet)  Secondary front : 4.6m (15 feet)  Side: n/a  Rear : 20% of the depth of the lot

**13.3 Complementarity**

Provisions provided in Zoning by-law 727 which are not incompatible with the standards provided in the present chapter 13 apply by adapting them, if necessary.”

**SUBDIVISION BY-LAW**

7. Subdivision by-law number 728 is amended by the addition of paragraphs 5.1.1 and 5.1.2 following article 5.1:

“ **5.1.1** Notwithstanding any other provision of this by-law, the following provisions shall apply:

- Lots standards applicable to detached, semi-detached houses and duplexes in zone I-4 are identical to lots standards applicable in zone RB-2 on the zoning map attached to Zoning by-law 727;
- The following standards are added to article 5.1 of the Subdivision by-law number 728:

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Type of building or use	Zone	Interior Lot		Angle Lot		Irregular Lot	
		Minimum area (m2)	Minimum width (meters)	Min. area m2	Min. width of frontage (meters)	Minimum area (m2)	Minimum width (meters)
Town house (Row House)	I-4	185.81 (2000 sf)	8.0 (26.2 feet)	204.39 (2200 sf)	11.0 (36.1 feet)	N/A	N/A
Multi family residential building	RE	2787.1 (30000 sf)	90.0 (295.2 feet)	2787.1 (30000 sf)	90.0 (295.2 feet)	N/A	N/A

**5.1.2 Complementarity**

Provisions provided in the present By-law which are not incompatible with the standards provided in the table provided at paragraph 5.1.1 shall apply, by adapting them if necessary, to zones RE and I-4 in order to complete them.”

**SPAIP BY-LAW NUMBER 775**

8. SPAIP by-law number 775 is amended by modifying the plan of the sectors on page 12 by adding the “sector D” (referred to in Zoning by-law number 727 as zone RE). SPAIP by-law is also amended by the addition of “sector D” on the new page 38, subject to the following provisions:

**“ Sector D:**

**General development orientations**

- Ensure a framework favouring projects of high-quality design and construction.
- Recommend the use of architectural elements of a superior-quality.
- Favour construction projects according to environmentally sustainable standards.
- Ensure projects with high-quality landscaping.

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### **Objectives**

For any operation subject to the application of this by-law, the objectives according to which an application for the approval of a site planning and architectural integration programme shall be reviewed are as follows:

1. To promote design excellence and originality.
2. To preserve as much green space as possible on the properties.

### **Criteria applicable**

Within any area as well as on any property subject to the application of this chapter, conformity of a site planning and architectural integration programme shall be assessed according to the following criteria :

#### **Site planning criteria**

For buildings located at a Town entrance, the following criteria have to be considered:

1. The architectural vocabulary of any new building should be innovative and contemporary and give off a sense of dynamism.
2. Any facade overlooking a street should be treated as a main façade, be open and welcoming.
3. The development of the space between the building and the street should demonstrate a will to openness and communication rather than entrenchment; any front yard should be free of defensive developments such as embankments, retaining walls, opaque fences and hedges or large parking areas.
4. New development should be built in such a way as to preserve as many mature trees as possible; if that is not possible, the felled trees should be replaced by similar trees.

#### **Architecture criteria**

1. In cases of construction of new buildings, imaginative architecture should be favoured to promote diversity of architectural styles and vocabulary.
2. Excessive architectural detailing should be avoided as well as the use of too many different architectural details.

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3. The choice of materials or combination of materials should express a will for quality, authenticity and restraint.
4. All the facades of a building should have the same unified and coherent treatment. The same combination of materials should be used on all facades. The presence of the main façade cladding material on the side and/or the rear of the building should be significant and be part of an architectural strategy that applies to all the facades of the building.”
9. This By-law shall come into force in accordance with the law.

Adopted at the regular Council meeting of May 9<sup>th</sup>, 2011.

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Dr. William Steinberg, Mayor

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M<sup>c</sup> Nathalie Lauzière, Town Clerk

2011-757

**IN THE QUEBEC CADASTRE TO THE TOWN'S PRIVATE DOMAIN  
AND CALL FOR REDEVELOPMENT PROPOSALS FOR ITS  
ALIENATION**

WHEREAS the immovable comprised of lot 2088440 in the Quebec Cadastre with a building a thereon is no longer used for public purpose (the “**Property**”);

WHEREAS this Property is deemed to be redundant for the Town;

WHEREAS this Property is a part of the Town's public domain;

WHEREAS it is in the interest of the Town that this Property be transferred to the Town's private domain in order to allow its alienation for purposes of redevelopment;

It was proposed by Councillor Jack Edery, seconded by Councillor Leon Elfassy and UNANIMOUSLY RESOLVED:

THAT the Property no longer be used for any public purpose;

THAT the Property be and is, by these presents, removed from the Town's public domain and transferred to its private domain;

THAT a call for proposals be issued by the Town for the purpose of receiving proposals for the redevelopment of the Property, in accordance with the Zoning By-law number 727, as amended from time to time;

THAT it be clearly expressed and understood that this call for proposals does not constitute a public call for tenders in the sense of the *Cities and Towns Act* but a voluntary call to submit proposals to the Town, governed solely by the rules provided in the specifications to be prepared by the Town;

THAT, after receiving the proposals, the Town proceed, if it so desires and at its sole discretion, with the alienation of the Property to the bidder whose proposal is accepted, when applicable;

Adopted

2011-758

**NOTICE OF MOTION – BY-LAW N° 786 – LOAN FOR PARK  
IMPROVEMENTS**

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NOTICE OF MOTION was given by Councillor Jack Edery that, at a subsequent meeting of Council, By-law N° 786, authorizing a loan for park improvements, will be submitted to Council for adoption. This amount will be financed from the available balance of the closed loan By-law No. 749 entitled By-law authorizing a loan of \$1,849,370 for the cost of road repair and resurfacing.

All Council members have received a draft copy of Loan By-law N° 786 prior to this Council Meeting and a motion to dispense with the reading of the said by-law was made.

2011-759

### **NOTICE OF MOTION – BY-LAW N° 787 – LOAN FOR THE REHABILITATION OF THE MUNICIPAL YARD**

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NOTICE OF MOTION was given by Councillor Jack Edery that, at a subsequent meeting of Council, By-law N° 787, authorizing a loan for the rehabilitation of the municipal yard, will be submitted to Council for adoption. This amount will be financed from the available balance of the closed loan By-law No. 749 entitled By-law authorizing a loan of \$1,849,370 for the cost of road repair and resurfacing.

All Council members have received a draft copy of Loan By-law N° 787 prior to this Council Meeting and a motion to dispense with the reading of the said by-law was made.

2011-760

### **DEPOSIT OF THE MINUTES OF THE PAC MEETING HELD ON APRIL 11<sup>TH</sup> 2011**

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Each member of the Council having received a copy, the Town Clerk deposits the minutes of the Planning Advisory Committee meeting held on April 11<sup>th</sup>, 2011.

2011-761

### **REQUEST TO AUTHORIZE A MODIFICATION OF THE FRONT FACADE TO A DETACHED SINGLE FAMILY DWELLING AT 229 NETHERWOOD CRESCENT, LOT NO.: 2 089 868, ZONE RA-2 (SPAIP BY-LAW NUMBER 775)**

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On motion of Councillor Leon Elfassy, seconded by Councillor Bonnie Feigenbaum, it was UNANIMOUSLY RESOLVED:

- THAT the site planning and architectural integration program showing **plans and elevations** for a modification of the front façade to a detached single family dwelling at 229 Netherwood Crescent, submitted to the Planning Advisory Committee meeting of April 11<sup>th</sup>, 2011 is *approved*, the whole in conformity with the provisions of the Zoning By-law number 727 and of the Site Planning and Architectural Integration Program By-law number 775 and as recommended by the PAC.

Adopted

2011-762

### **REQUEST TO AUTHORIZE A MODIFICATION TO PREVIOUSLY SUBMITTED PLANS TO PERMIT A DECK STRUCTURE (AT GRADE) FOR A DETACHED SINGLE FAMILY DWELLING AT 17 LYNCROFT ROAD, LOT NO.: 2 088 967, ZONE RA-1 (SPAIP BY-LAW NUMBER 775)**

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On motion of Councillor Leon Elfassy, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

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- THAT the site planning and architectural integration program showing **previously submitted plans and elevations** to permit a deck structure (at grade) for a detached single family dwelling at 17 Lyncroft Road, submitted to the Planning Advisory Committee meeting of April 11<sup>th</sup>, 2011 is **approved**, the whole in conformity with the provisions of the Zoning By-law number 727 and of the Site Planning and Architectural Integration Program By-law number 775 and as recommended by the PAC.

Adopted

2011-763

### **APPROVAL OF THE DISBURSEMENTS FOR THE MONTH OF APRIL 2011**

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WHEREAS Council reviewed the list of payments for the month of April 2011;

On motion of Councillor Jack Edery, seconded by Councillor Leon Elfassy, it was UNANIMOUSLY RESOLVED:

- THAT the disbursements for the period from April 1<sup>st</sup>, 2011 to April 30<sup>th</sup>, 2011, in the total amount of \$ 5 691 980.24 are hereby approved (\$ 299 383.48 for cheques and \$5 392 596.76 for on line payments).

Adopted

2011-764

### **DEPOSIT OF THE FIRST COMPARATIVE STATEMENT OF REVENUES AND EXPENDITURES FOR THE FISCAL YEAR 2011**

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In accordance with Section 105.4 of the *Cities and Towns Act*, the Town Treasurer hereby deposited the statement of revenues and expenditures as at March 31, for the fiscal year 2011, compared with the same period for the fiscal year 2010.

and \$5 392 596.76 for on line payments).

2011-765

### **APPOINTMENT OF REPRESENTATIVES TO SIGN, ON BEHALF OF THE TOWN OF HAMPSTEAD, THE DOCUMENTS REQUIRED TO REGISTER WITH CLICSÉQR**

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On motion of Councillor Jack Edery, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

THAT Mr Ohayon, Charles Treasurer and Mr Klaus, Armin Assistant Treasurer, (hereinafter "the representatives"), are hereby authorized to sign for and in the name of the Town the documents required to register with clicSÉQR and, in general, to do all that they deem useful or necessary to that end;

THAT the Minister of Revenue is hereby authorized to communicate to the representatives the information in the Minister's possession that is necessary for clicSÉQR registration.

Adopted

2011-766

### **APPROVAL FOR FINANCING FROM THE TOWN'S WORKING FUND OF THE PURCHASE PRICE FOR A LAWNMOWER**

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WHEREAS the purchase of a 72 inch lawnmower equipped with a cabin was concluded through a call for tenders, by way of invitation, and the contract was awarded to the lowest bidder *Lavaltrac Equipement*, in accordance with resolution no. 2011-738 adopted on April 4<sup>th</sup>, 2011;

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WHEREAS the lawnmower was purchased for a sum of \$38,737.92 taxes included;

WHEREAS the Town wishes to finance the purchase of said lawnmower to \$38,737.92 from the working fund, said sum to be reimbursed over a period of ten (10) years as of the 2012 fiscal year, without applicable taxes or interest;

On motion of Councillor Jack Edery, seconded by Councillor Leon Elfassy, it was UNANIMOUSLY RESOLVED:

THAT a sum of \$38,737.92 for the purchase of a 72 inch lawnmower from *Lavaltrac equipment* equipped with a cabin will be financed through the Town of Hampstead’s working fund, said sum to be reimbursed over a period of ten (10) years as of the 2012 fiscal year, without applicable taxes or interest;

THAT resolution no. 2011-738 be modified by rescinding the following paragraph:

“The Treasurer’s certificate 11-017, dated March 24 2011, has been issued by the Town’s Treasurer, attesting to the availability of funds to cover the described expenses.”

And replacing it with the following paragraph:

“The purchase of the lawnmower will be financed through the Town of Hampstead’s working fund, the sum of \$38,737.92 to be reimbursed over a period of ten (10) years as of the 2012 fiscal year, without applicable taxes or interest.”

Adopted

2011-767

**GRANTING OF CONTRACT – CONSTRUCTION AND REPAIRS OF SIDEWALKS, DRIVEWAYS AND CURBS**

WHEREAS there has been a public call for tenders for the contract of construction and repairs of sidewalks, driveways and curbs – year 2011;

WHEREAS, after analysing the tenders opened on April 19<sup>th</sup>, 2011, the lowest bidder conforming to the requirements of the tender invitation is *Les Entreprises de construction Ventec inc.*;

On motion of Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

- THAT, as recommended by the Division Chief of Purchasing, the following quotations for the following contract be and is hereby approved, the whole as more amply delineated hereunder:

**LES ENTREPRISES DE CONSTRUCTION VENTEC INC.**

Construction/repairs of 2100m <sup>2</sup> of sidewalks:	\$ 420,000.00
Construction/ repairs of 200m <sup>2</sup> of driveways:	\$ 44,000.00
Construction/ repairs of 45m <sup>2</sup> of handicap access:	\$ 11,250.00
Construction/ repairs of 25 linear meters of curbs:	\$ 3,750.00
Contingencies:	\$ <u>10,000.00</u>
Sub-Total:	\$ 489,000.00
G.S.T. (5%):	\$ 24,450.00
Q.S.T. (8.5%):	\$ 43,643.25
Grand total taxes included:	\$ <b>557,093.25</b>

Treasurer’s Certificate N<sup>o</sup> 11-021, dated April 20, 2011, has been issued by the Town’s assistant treasurer, attesting to the availability of funds to cover the described expenses.

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Adopted

2011-768

**GRANTING OF CONTRACT – PLANTATION AND MAINTENANCE OF TREES, SHRUBS AND PERENNIALS ON FLEET ROAD**

WHEREAS there has been a call for tenders, by way of written invitation, for the plantation of trees, shrubs and perennials on fleet road;

WHEREAS, after analyzing the tenders opened on April 29<sup>th</sup> 2011, the lowest bidder conforming to the requirements of the tender invitation is Entreprises Vannicola (97) Inc;

On motion of Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

- THAT, the following quotation for the following contract be and is hereby approved, the whole as more amply delineated hereunder:

**Entreprises Vannicola (97) Inc**

Plantation and maintenance of trees, shrubs: \$ 67,054.00  
and perennial on Fleet road  
(as per specifications in tender documents)

G.S.T. (5%): \$ 3,352.70

Q.S.T. (8.5%): \$ 5,984.57

Grand total taxes included: \$ 76,391.27

Treasurer's certificate N<sup>o</sup> 11-022, dated January 29, 2011, has been issued by the Town's Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2011-769

**APPROVAL OF LIST OF AUXILIARY EMPLOYEES FOR COMMUNITY SERVICES DEPARTMENT**

CONSIDERING THAT Council members reviewed the report of the Director of the Community Services dated April 2011, with regard to hiring auxiliary employees;

It was proposed by Councillor Bonnie Feigenbaum, seconded by Councillor Harvey Shaffer, and UNANIMOUSLY RESOLVED:

- THAT the Town Council approves the hiring of auxiliary employees with the hourly rates for the Community Services Department, such as enumerated in the list of May 2011, prepared by the Director of Community Services.

Adopted

2011-770

**GRANTING OF CONTRACT FOR THE SERVICES OF "Chief Communications and Community Relations Officer"**

WHEREAS the Town of Hampstead wishes to improve its internal and external communications;

WHEREAS the Town of Hampstead wishes to maintain and improve the quality of its Community Relations;

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WHEREAS the company RAVENHILL-ROSS LTD has offered the personal services of Mister ANDREW ROSS to fill the Town's needs;

WHEREAS Mister ANDREW ROSS possesses the required qualities and qualifications to carry out this mandate;

It was proposed by Councillor Bonnie Feigenbaum, seconded by Councillor Jack Edery and UNANIMOUSLY RESOLVED:

- TO GRANT, as recommended by the Director of Human Resources, the service contract to RAVENHILL-ROSS LTD for the personal services of Mr. ANDREW ROSS for the period beginning on May 10, 2011 and ending on August 5, 2011, such contract being for an amount of \$ 18 750, including taxes;
- TO AUTHORIZE the Director General, should he be entirely satisfied of the services rendered by Mr. ANDREW ROSS during the contract awarded to RAVENHILL-ROSS LTD, to hire Mr. ANDREW ROSS for a twenty-one (21) month term contract as “**Chief Communications and Community Relations Officer**”, at conditions usually awarded to Management contract employees; and
- THAT Treasurer's certificate no 11-023, dated May 5, 2011, has been issued by the Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

### SECOND QUESTION PERIOD

The Mayor invited those persons in attendance to ask their questions.

2011-771

### ADJOURNMENT

All the subjects of the Agenda having been discussed, it was proposed by Councillor Bonnie Feigenbaum, seconded by Councillor Harvey Shaffer and unanimously resolved to declare the meeting closed.

Adopted

(s) William Steinberg  
Dr. William Steinberg, Mayor

(s) Nathalie Lauzière  
M<sup>c</sup> Nathalie Lauzière, Town Clerk