

## **Minutes of Town of Hampstead**

### **MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF HAMPSTEAD HELD ON AUGUST 6, 2007, AT THE COMMUNITY CENTER, 30 LYNCROFT ROAD, AT 8:00 P.M.**

**THOSE PRESENT WERE:** Mayor William Steinberg, Councillors Bonnie Feigenbaum, Clifford Borden, Leon Elfassy, Abraham Gonshor and David Sternthal, forming a quorum with Mayor Steinberg presiding

**ABSENT:** Councillor Michael Goldwax

**ALSO PRESENT:** Mr. André Drouin, Acting Director General and Mr. Charles Ohayon, Assistant Town Clerk acting as Secretary of the Meeting

#### **FIRST QUESTION PERIOD**

##### Resident on Queen Mary

- Asked what happened to the survey concerning schedule for bus no. 51.
- Complained about the excessive speeding on Queen Mary and Ellerdale.

##### Ms. Stafford – resident of NDG

- Lives next to a dog run in NDG and said, based on her experience, it is not good to have it next to a residential area.

##### Mr. Schlomowitz

- Asked about traffic and speeding issues on Dufferin, between CSL and Queen Mary. Would like to have a flower box placed at the corner.

##### Resident of CSL on MacDonald

- In favor of dog run, wants to know when it will be put up. Suggested to increase dog license fees.

##### Mr. Robert de Masi

- Traffic is a problem on Dufferin, no speed hump and no lines at stop signs.
- Can we do alternating parking on Dufferin?
- During the temporary dog run period, were there any complaints?

##### Mr. Daniel Miller

- Does each councillor support the notion that every park in Hampstead can be eligible to become a dog run?
- Why are all parks PB-4 and not just Langhorne?

##### Ms. Diane Ross

- What is the total population of Hampstead?

##### Mr. Louis Miller

- Why are there no flowers along Fleet Road?

##### Mrs. Rachel Gensiuk

- Asked about the \$50,000 beautification project in PTI – what has been done?

##### Mr. Derek Stern

- In favour of PB-4, should not be specific to one park.
- How does a register work, procedure of formula?

##### Mrs. Rosalie Gordon

- Are you planning to send out letter to all residents about the register?

## **Minutes of Town of Hampstead**

Mr. Sonny Surkes

- Is Hampstead Park excluded from having dog run?

Ms. Galli

- Can people see register names later? Will Council reconsider the construction of a dog run at Langhorne Park if all 82 persons living in the immediate sector sign the register?

Ms. Florschutz

- Will the whole of Langhorne Park be used as a dog run?

*At 9:14 p.m. Councillors Borden and Elfassy temporarily left the Meeting.*

2007-176

### **ADOPTION OF THE AGENDA**

On motion of Councillor Bonnie Feigenbaum, seconded by Councillor Abraham Gonshor, it was UNANIMOUSLY RESOLVED:

- THAT the Agenda of the regular meeting is hereby adopted with the addition of the following item under “Other Business”:

12.2 Construction of a Dog Run at Hampstead Park.

Adopted

2007-177

### **REPOSITIONING OF AGENDA ITEM NUMBER 12.2**

On motion of Councillor David Sternthal, seconded by Councillor Bonnie Feigenbaum, it was UNANIMOUSLY RESOLVED:

- THAT Agenda Item number 12.2 – “Construction of a Dog Run at Hampstead Park” is repositioned to become Agenda Item number 4.3.

Adopted

2007-178

### **ADOPTION OF THE MINUTES**

On motion of Councillor Bonnie Feigenbaum, seconded by Councillor Abraham Gonshor, it was UNANIMOUSLY RESOLVED:

- THAT the Minutes of the Regular Council Meeting of July 4, 2007 and of the Public Consultation Meeting and the Special Council Meeting of July 18, 2007 be and are hereby approved as submitted.

Adopted

2007-179

### **SUPPORT OF CITY OF CÔTE SAINT-LUC’S RESOLUTION CONCERNING THE EXTENSION OF CAVENDISH BOULEVARD AND THE CITY OF MONTREAL TRANSPORT PLAN**

WHEREAS Council has received and read a copy of the City of Côte Saint-Luc’s resolution number 070730 concerning their request that the Montreal Agglomeration and the City of Montreal prioritize the ‘Cavendish-Cavendish

## Minutes of Town of Hampstead

Project' so that the work is completed by 2012 as per the original schedule and plan of the 'Project Bureau on the Cavendish Boulevard Extension';

WHEREAS the Council believes that the successful completion of this project will benefit the residents of Hampstead;

On motion of Councillor Abraham Gonshor, seconded by Councillor Bonnie Feigenbaum, it was UNANIMOUSLY RESOLVED:

- THAT the Council of the Town of Hampstead supports the City of Côte Saint-Luc in their efforts to ensure that the extension of Cavendish Boulevard is prioritized by the Montreal Agglomeration.

Adopted

*At 9:19 p.m. Councillor Borden returned to the Meeting.*

2007-180

### **REQUEST TO THE MINISTER OF SUSTAINABLE DEVELOPMENT, ENVIRONMENT AND PARKS TO PAY THE AMOUNTS DUE TO THE TOWN OF HAMPSTEAD FOR THE DISPOSAL OF RESIDUAL MATERIALS**

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WHEREAS on October 27, 2006, the Town of Hampstead adopted resolution number N°2006-297 to subscribe to the *Programme sur la redistribution aux municipalités des redevances pour l'élimination de matières résiduelles* (the "Program");

WHEREAS the Town of Hampstead and the other related municipalities of the Montreal urban agglomeration are in charge, on their territories, of the collection and transportation of residual materials as well as the implementation of the residual material management plan (*Plan de gestion des matières résiduelles*) as provided implicitly in paragraph 6 of Chapter 19 in an *Act Respecting the Exercise of Certain Municipal Powers in Certain Municipalities* (R.S.Q. Chapter E-20.001);

WHEREAS on December 15, 2006, the Ministry of Sustainable Development, Environment and Parks (The "Ministry") sent a letter to the Town announcing its eligibility to the Program and to indicate its eligibility to a \$16,215.31 grant for the June 23 to September 30, 2006 period;

WHEREAS on March 5, 2007, the Town adopted Resolution n° 2007-047 requesting that any sum allocated within the framework of the Program for the benefit of its citizens be paid to the Town directly;

WHEREAS on July 10, 2007, the ministry sent a letter to the Town announcing its eligibility to a \$24,084.64 grant for the October 1, 2006 to March 31, 2007 period;

WHEREAS the ministry has not yet issued payment to the Town for the grants approved in December 2006 and in July 2007;

WHEREAS the population of Hampstead is unjustly deprived of sums that are due according to the redistribution program for the implementation of its residual material management plan while the population of Montreal City is not deprived in any way; and

WHEREAS the ministry withholds a total of \$40,299.95 which must come back to the Town of Hampstead and its population:

## Minutes of Town of Hampstead

On motion of Councillor Clifford Borden, seconded by Councillor Abraham Gonshor, it was UNANIMOUSLY RESOLVED:

- THAT Council insist that the minister of Sustainable Development, Environment and Parks pay the presently reserved due sums according to the *Programme sur la redistribution aux municipalités des redevances pour l'élimination de matières résiduelles*, for a total amount of \$40,299.95, as mentioned in the Schedule attached to the July 10, 2007 letter from its Ministry;
- THAT Council equally ask the minister to pay any amount that is and will be due to the Town of Hampstead and this, until the conclusion of an agreement between related municipalities and the Montreal urban agglomeration on the sharing of the grant; and
- THAT a copy of this resolution be sent to all related municipalities of the Montreal urban agglomeration as well as to Lawrence Bergman, MNA in D'Arcy McGee.

Adopted

2007-181

### CONSTRUCTION OF A DOG RUN AT HAMPSTEAD PARK

It was proposed by Councillor David Sternthal, seconded by Councillor Abraham Gonshor:

- THAT the Town of Hampstead erects a dog run at Hampstead Park adjacent to Fleet Road.

Mayor William Steinberg called for a vote.

**Voted in favour:**

Councillor Sternthal  
Councillor Gonshor

**Voted against:**

Councillor Borden  
Councillor Feigenbaum  
Mayor Steinberg

**In favour: 2**

**Against: 3**

**Rejected**

*At 9:25 p.m. Councillors Gonshor and Sternthal left the Meeting.*

*At 9:25 p.m. the Assistant Town Clerk noticed lack of quorum. The Meeting was recessed.*

*At 9:35 p.m. the Mayor proposed, and it was unanimously resolved, to resume the Meeting. Mayor Steinberg and Councillors Feigenbaum, Borden and Elfassy formed a quorum for the balance of the Meeting.*

2007-182

### ADOPTION – BY-LAW N° 727-6 FURTHER MODIFYING ZONING BY-LAW N° 727

CONSIDERING THAT notice of motion of By-law N° 727-6 was given at the Regular Council meeting of July 4, 2007 and that Council members received a

## Minutes of Town of Hampstead

copy of the by-law within the required delay and they declare to have read it and waive the reading thereof;

It was proposed by Councillor Bonnie Feigenbaum, seconded by Councillor Clifford Borden, and UNANIMOUSLY RESOLVED:

- TO approve By-law N° 727-6 entitled: “By-law to Further Modify Zoning By-law N° 727 (Replacement of the Definition of Classification PB4)”.

Adopted

2007-183

### **NOTICE OF MOTION – BY-LAW N° 748-2 AMENDING LOAN BY-LAW N° 748**

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NOTICE OF MOTION was given by Councillor Clifford Borden that, at a subsequent meeting of Council, By-law N° 748-2 amending Loan By-law N° 748 for the acquisition of vehicles and equipment, increasing the term of repayment of the unused portion, \$697,800, of the total approved amount to 10 years, will be submitted to Council for adoption.

TAKE FURTHER NOTICE THAT all Council members have received a copy of draft By-law N° 748-2 prior to this Council Meeting and a motion to dispense with the reading of the said by-law was made.

2007-184

### **URBAN PLANNING AND BUILDING INSPECTIONS – SITE PLANNING PROJECTS AND ARCHITECTURAL INTEGRATION PROGRAMS (PIA) – 68 STRATFORD ROAD**

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On motion of Councillor Leon Elfassy, seconded by Councillor Bonnie Feigenbaum, it was UNANIMOUSLY RESOLVED:

- THAT the site planning and architectural integration program received on June 22, 2007 showing **plans and elevations for a front and rear addition to the detached single family dwelling at 68 Stratford Road** and prepared by **Atelier Oblik Inc.** for the Planning Advisory Committee meeting of July 9, 2007, is **approved** according to the provisions of Chapter 12 of the Zoning By-law N° 727 and as recommended by the PAC.

Adopted

2007-185

### **URBAN PLANNING AND BUILDING INSPECTIONS – SITE PLANNING PROJECTS AND ARCHITECTURAL INTEGRATION PROGRAMS (PIA) – 58 GLENMORE ROAD**

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On motion of Councillor Leon Elfassy, seconded by Councillor Bonnie Feigenbaum, it was UNANIMOUSLY RESOLVED:

- THAT the site planning and architectural integration program received on July 5, 2007 showing **plans and elevations for a two storey rear addition and exterior modifications to the detached single family dwelling at 58 Glenmore Road** and prepared by **Bachar & Dubord Architects** for the Planning Advisory Committee meeting of July 9, 2007, is **approved** according to the provisions of Chapter 12 of the Zoning By-law N° 727 and as recommended by the PAC.

Adopted

## Minutes of Town of Hampstead

2007-186

### **URBAN PLANNING AND BUILDING INSPECTIONS – SITE PLANNING PROJECTS AND ARCHITECTURAL INTEGRATION PROGRAMS (PIIA) – 33 APPLEWOOD CRESCENT**

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On motion of Councillor Leon Elfassy, seconded by Councillor Bonnie Feigenbaum, it was UNANIMOUSLY RESOLVED:

- THAT the site planning and architectural integration program received on June 13, 2007 showing **plans and elevations for modifications to the front, side and rear façades of the detached single family dwelling at 33 Applewood Crescent** and prepared by **Adrianna Meltzer, Architect** for the Planning Advisory Committee meeting of July 9, 2007, is **approved** according to the provisions of Chapter 12 of the Zoning By-law N<sup>o</sup> 727 and as recommended by the PAC.

Adopted

2007-187

### **URBAN PLANNING AND BUILDING INSPECTIONS – SITE PLANNING PROJECTS AND ARCHITECTURAL INTEGRATION PROGRAMS (PIIA) – 8 MINDEN ROAD**

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On motion of Councillor Clifford Borden, seconded by Councillor Leon Elfassy, it was UNANIMOUSLY RESOLVED:

- THAT the site planning and architectural integration program received on June 18, 2007 showing **plans and elevations for a two storey rear addition to the detached single family dwelling at 8 Minden Road** and prepared by **Agapi Architects** for the Planning Advisory Committee meeting of July 9, 2007, is **approved** according to the provisions of Chapter 12 of the Zoning By-law N<sup>o</sup> 727 and as recommended by the PAC.

Adopted

2007-188

### **URBAN PLANNING AND BUILDING INSPECTIONS – SITE PLANNING PROJECTS AND ARCHITECTURAL INTEGRATION PROGRAMS (PIIA) – 11 APPLEWOOD CRESCENT**

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On motion of Councillor Leon Elfassy, seconded by Councillor Clifford Borden, it was UNANIMOUSLY RESOLVED:

- THAT the site planning and architectural integration program received on June 19, 2007 showing **plans and elevations for modifications to the front, side and rear façades of the detached single family dwelling at 11 Applewood Crescent** and prepared by **Barbra Dolman, Architect** for the Planning Advisory Committee meeting of July 9, 2007, is **approved** according to the provisions of Chapter 12 of the Zoning By-law N<sup>o</sup> 727 and as recommended by the PAC.

Adopted

2007-189

### **URBAN PLANNING AND BUILDING INSPECTIONS – SITE PLANNING PROJECTS AND ARCHITECTURAL INTEGRATION PROGRAMS (PIIA) – 112 FINCHLEY ROAD**

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On motion of Councillor Leon Elfassy, seconded by Councillor Bonnie Feigenbaum, it was UNANIMOUSLY RESOLVED:

## Minutes of Town of Hampstead

- THAT the site planning and architectural integration program received on June 29, 2007 showing **plans and elevations for modifications to the roof, in order to accommodate development of the attic space, of the detached single family dwelling** at **112 Finchley Road** and prepared by **GCB Architecture** for the Planning Advisory Committee meeting of July 9, 2007, is **approved** according to the provisions of Chapter 12 of the Zoning By-law N<sup>o</sup> 727 and as recommended by the PAC.

Adopted

2007-190

### **URBAN PLANNING AND BUILDING INSPECTIONS – SITE PLANNING PROJECTS AND ARCHITECTURAL INTEGRATION PROGRAMS (PIIA) – 5 THURLOW ROAD**

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On motion of Councillor Leon Elfassy, seconded by Councillor Clifford Borden, it was UNANIMOUSLY RESOLVED:

- THAT the site planning and architectural integration program received on July 6, 2007 showing **plans and elevations for a one storey rear addition to the detached single family dwelling** at **5 Thurlow Road** and prepared by **Rubin & Goldenberg Architects** for the Planning Advisory Committee meeting of July 9, 2007, is **approved** according to the provisions of Chapter 12 of the Zoning By-law N<sup>o</sup> 727 and as recommended by the PAC.

Adopted

2007-191

### **URBAN PLANNING AND BUILDING INSPECTIONS – SITE PLANNING PROJECTS AND ARCHITECTURAL INTEGRATION PROGRAMS (PIIA) – 92 HAMPSTEAD ROAD**

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On motion of Councillor Leon Elfassy, seconded by Councillor Bonnie Feigenbaum, it was UNANIMOUSLY RESOLVED:

- THAT the site planning and architectural integration program received on June 22, 2007 showing **plans and elevations for a new detached single family dwelling** at **92 Hampstead Road** and prepared by **Geiger & Huot Architects** for the Planning Advisory Committee meeting of July 9, 2007, is **not approved** according to the provisions of Chapter 12 of the Zoning By-law N<sup>o</sup> 727 and as recommended by the PAC.

Adopted

*Intervention of interested persons concerning request for minor exemption at 3 Finchley Road:*

*No interventions*

2007-192

### **REQUEST FOR MINOR EXEMPTION - PROPERTY LOCATED AT 3 FINCHLEY ROAD**

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WHEREAS the members of Council have reviewed the request for minor exemption of the property located at 3 Finchley Road, Lot 2089143 to permit the edge of the existing rear deck to be located 1.89 metres (6.2 feet) from the left lot line instead of the required minimum distance of 3 metres (9.8 feet) from any lot line, according to the provisions of article 6.8.1.4 of Zoning By-law No 727;

## Minutes of Town of Hampstead

WHEREAS the Planning Advisory Committee, at its meeting held on July 9, 2007, recommended to approve the aforementioned request for minor exemption;

On motion of Councillor Leon Elfassy, seconded by Councillor Clifford Borden, it was UNANIMOUSLY RESOLVED:

- THAT the aforementioned request for a minor exemption for the property located at 3 Finchley Road, Lot 2089143, is **approved** for the existing rear deck. Should, however, the existing rear deck be replaced it must comply with the Town's by-laws which are in place at the time.

Adopted

### Intervention of interested persons concerning request for minor exemption at 34 Merton Road:

- 1) 34 Merton Road
- 2) 32 Merton Road
- 3) 17 Lyncroft Road
- 4) 25 Hampstead Road
- 5) 54 Holtham Place
- 6) 5752 Ferncroft Road

### RECESS

*At 10:03 p.m. the Mayor proposed and it was unanimously resolved to recess the Meeting.*

*At 10:10 p.m. the Mayor proposed and it was unanimously resolved to resume the Meeting. Councillors Feigenbaum, Borden and Elfassy continued to form a quorum with Mayor Steinberg presiding.*

2007-193

### **REQUEST FOR MINOR EXEMPTION - PROPERTY LOCATED AT 34 MERTON ROAD**

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WHEREAS the members of Council have reviewed the request for minor exemption of the property located at 34 Merton Road, Lot 2088903 to permit the edge of the driveway, including its supporting walls to be located on the left lot line instead of the required minimum distance of 1 metre (3.28 feet) from any side lot line, the whole in accordance with the provisions of article 7.6.3.1.2 of Zoning By-law N<sup>o</sup> 727;

WHEREAS the Planning Advisory Committee, at its meeting held on July 9, 2007, recommended not to approve the aforementioned request for minor exemption;

It was proposed by Councillor Bonnie Feigenbaum, seconded by Councillor Leon Elfassy and unanimously resolved to defer this item to a subsequent meeting.

Deferred

**Minutes of Town of Hampstead**

2007-194

**APPROVAL OF THE DISBURSEMENTS FOR THE MONTH OF JULY 2007**

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WHEREAS Council reviewed the list of payments for the month of July 2007;

Council discussed the matter and, on motion of Councillor Leon Elfassy, seconded by Councillor Clifford Borden, it was UNANIMOUSLY RESOLVED:

- THAT the disbursements for the period from July 1 to July 31, 2007, in the amount of \$713,450.73, is hereby approved.

Adopted

2007-195

**ADJUDICATION OF NOTES IN THE AMOUNT OF \$ 733,710**

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On motion of Councillor Clifford Borden, seconded by Councillor Leon Elfassy, it was UNANIMOUSLY RESOLVED:

- THAT the Town of Hampstead accept the offer made by Financière Banque Nationale for a loan of \$733,710 by means of notes, by virtue of By-laws N° 756 and 85-5-009, at a cost of 98.56000 to mature over a period of five years as follows:

\$ 88,510	4.45 %	August 14, 2008
\$ 93,500	4.45 %	August 14, 2009
\$ 98,500	4.50 %	August 14, 2010
\$104,100	4.60 %	August 14, 2011
\$349,100	4.85 %	August 14, 2012; and

- THAT the notes, capital and interest will be payable, by cheque, to the order of the registered holder.

Adopted

2007-196

**CONCORDANCE RESOLUTION – LOAN BY MEANS OF NOTES IN THE AMOUNT OF \$733,710**

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WHEREAS the Town of Hampstead intends to borrow, by means of notes, a total amount of \$733,710 by virtue of the following by-laws for the amounts indicated regarding each of the by-laws:

<u>By-law Number</u>	<u>For an Amount of -</u>
756	\$ 422,710
85-5-009	\$ 311,000

WHEREAS, to this end, it is necessary to modify the By-law in order for these notes to be issued;

On motion of Councillor Clifford Borden, seconded by Councillor Leon Elfassy, it was UNANIMOUSLY RESOLVED:

- THAT the preamble becomes an integral part of the entire resolution;
- THAT the notes will be signed by the Mayor and the Treasurer;

## Minutes of Town of Hampstead

- THAT the notes will be dated August 14, 2007;
- THAT the interest on the notes will be payable semi-annually;
- THAT the capital of the notes will be reimbursed as follows:
  - \$ 88,510
  - \$ 93,500
  - \$ 98,500
  - \$ 104,100
  - \$ 109,600
  - \$ 239,500 (to be renewed)
- THAT in order to realize this loan, the municipality must issue notes for a term shorter than the term provided for in the loan by-law, that is for a term of:
  - five years (beginning August 14, 2007); instead of the term prescribed for the annual capital amortizations for the 6<sup>th</sup> and subsequent years for By-law number 756, each subsequent loan must be for the balance or part of the balance of the loan.

Adopted

2007-197

### **ACCEPTANCE OF THE OFFER TO PURCHASE TWO BOMBARDIER VEHICLES**

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WHEREAS Resolution N<sup>o</sup> 2006-321 authorized the sale of two Bombardier vehicles which no longer serve a use to the Town and that the Town received, on July 16, 2007, an offer from the company, Globoquip 9109-2791 Quebec Inc. to purchase these vehicles;

On motion of Councillor Bonnie Feigenbaum, seconded by Councillor Clifford Borden, it was UNANIMOUSLY RESOLVED:

- THAT the municipal Council accepts the offer received from Globoquip 9109-2791 Quebec Inc. to purchase the following vehicles for the following amounts:

Bombardier Vehicle Unit N<sup>o</sup> BB-84-22 : \$7,500.00 (plus taxes)  
Bombardier Vehicle Unit N<sup>o</sup> BB-77-39 : \$5,500.00 (plus taxes)

Adopted

2007-198

### **GRANTING OF CONTRACT – SUPPLY OF ROAD SALT – WINTER 2007/2008**

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WHEREAS there has been a public call for tenders, for the supply of road salt for the winter season 2007/2008;

WHEREAS, after analysing the tenders opened on July 30<sup>th</sup> 2007, the lowest bidder conforming to the requirements of the public tender is Technologie de dégivrage Cargill;

On motion of Councillor Clifford Borden, seconded by Councillor Leon Elfassy, it was UNANIMOUSLY RESOLVED:

## Minutes of Town of Hampstead

- THAT, as recommended by the Division Chief of Purchasing, the following quotation for the following contract be and is hereby approved, the whole as more amply delineated hereunder:

### **TECHNOLOGIE DE DÉGIVRAGE CARGILL**

Supply of road salt - winter 2007/2008 \$ 63.75/mt  
N.B. approx. usage of 1 500 metric tons

Taxes are not included on the above price.

Delivery: IF and WHEN required only.

- THAT Treasurer's Certificate N° 07-028, dated July 30, 2007, has been issued by the Town's Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2007-199

### **GRANTING OF CONTRACT – SUPPLY OF PROFESSIONAL SERVICES FOR SUPERVISION OF ROAD REPAIRS AND RESURFACING 2007**

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WHEREAS Resolution N° 2007-096 granted IMS Experts-Conseils to design plans and specifications for road repairs and resurfacing, after a call for tenders by way of written invitation;

WHEREAS Article 573.3 of the *Cities and Towns Act* permits the granting of a contract, without calling for tenders, for the supervision of any project to the firm who has prepared the plans and specifications for that project;

WHEREAS Council has studied the analysis carried out by the Division Chief of Purchasing concerning the offer of services received from IMS Experts-Conseils, dated July 3<sup>rd</sup> 2007;

On motion of Councillor Clifford Borden, seconded by Councillor Leon Elfassy, it was UNANIMOUSLY RESOLVED:

- THAT, the contract for professional services for the supervision of the 2007 road repairing and resurfacing work be granted to IMS Experts-Conseils for an amount of \$65,650, the whole in conformity with the offer of services dated July 3<sup>rd</sup> 2007; and
- THAT Treasurer's Certificate N° 07-027, dated July 25<sup>th</sup>, 2007, has been issued by the Town's Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

### **SECOND QUESTION PERIOD**

Sonny Surkes

- Should we really support CSL position on Cavendish Extension?

Mrs. Shuster

- Granting of salt contract – has it been done by tender?

**Minutes of Town of Hampstead**

CSL resident

- How many times was Public Security called to the dog run at Langhorne Park during the temporary period?

2007-200

**ADJOURNMENT**

All the subjects of the Agenda having been discussed, it was proposed by Councillor Bonnie Feigenbaum and unanimously resolved to declare the meeting closed.

Adopted

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Dr. William Steinberg, Mayor

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Charles Ohayon, Assistant Town Clerk