

Minutes of Town of Hampstead

MINUTES OF THE REGULAR COUNCIL MEETING OF THE TOWN OF HAMPSTEAD HELD ON MONDAY, JULY 5, 2023, AT 8:00 PM, AT THE IRVING L. ADESSKY COMMUNITY CENTRE, 30, RUE LYNCROFT, HAMPSTEAD, QUÉBEC.

THOSE PRESENT WERE: Mayor Jeremy Levi, Councillors Michael Goldwax, Leon Elfassy, Warren Budning and forming a quorum with Mayor Levi presiding.

ABSENT: Councillors Jason Farber, Harvey Shaffer and Jack Edery.

ALSO PRESENT: Mr. Richard Sun, Director General, and Mrs. Poovadee Permal-Vardin, Town Clerk, acting as Secretary of the meeting.

OPENING OF MEETING

The Mayor called the meeting to order at 8:01 pm.

PUBLIC QUESTION PERIOD

The Mayor invited persons present to ask their questions.

- Questions were asked by members of the public and answered by the Mayor and the Councillors.

RESOLUTION 2023-203

MODIFICATION OF THE AGENDA.

It is proposed by Councillor Michael Goldwax, seconded by Councillor Leon Elfassy, and UNANIMOUSLY RESOLVED:

- **TO AMEND** the agenda as proposed in order to add the following items:
 - 4.2** Canadian Association of Municipal Administrators long service award.
 - 6.3** Authorization for attendance at the APWA’S PWX 2023 annual expo and reimbursement of reasonable expenses.
 - 6.4** Authorization for attendance at the 2023 ICMA annual conference and reimbursement of reasonable expenses.
 - 6.5** Authorization for attendance at the 2023 NRPA annual conference & expo and reimbursement of reasonable expenses.
 - 10.2** Approval of hiring of Mr. David Vidakovic as temporary public security officer.
 - 10.3** Approval of the hiring list of white-collar student employees for the community services and recreation department.
 - 10.4** Approval of hiring of Mr. Yves Prosper Tedom Wabo as Treasurer.
 - 10.5** Group insurance - common purchasing – solution UMQ Regroupement Agglomération de Montréal–maximum duration: from April 1st, 2024, to March 31st, 2029.

Adopted

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RESOLUTION 2023-204

ADOPTION OF THE MODIFIED AGENDA.

It is proposed by Councillor Michael Goldwax, seconded by Councillor Leon Elfassy, and UNANIMOUSLY RESOLVED:

- **THAT** the modified agenda of the regular Council meeting is hereby adopted.

Adopted

RESOLUTION 2023-205

ADOPTION OF THE MINUTES OF THE REGULAR COUNCIL MEETING HELD ON JUNE 5, 2023.

It is proposed by Councillor Michael Goldwax, seconded by Councillor Leon Elfassy, and UNANIMOUSLY RESOLVED:

- **THAT** the minutes of the regular Council meeting, held on June 5, 2023, are hereby approved as submitted.

Adopted

RESOLUTION 2023-206

CANADIAN ASSOCIATION OF MUNICIPAL ADMINISTRATORS LONG SERVICE AWARD.

CONSIDERING THAT the Canadian Association of Municipal Administrator's (CAMA) Long Service Recognition Awards Program recognizes and celebrates the dedication to public service and municipal management;

CONSIDERING THAT the awards are based on the number of years of full-time, paid employment in Municipal government in a management capacity as Director General;

CONSIDERING THAT CAMA acknowledged the commitment of our Director General, Richard Sun for thirty years of dedicated municipal service;

It is proposed by Councillor Warren Budning, seconded by Councillor Michael Goldwax, and UNANIMOUSLY RESOLVED:

- **THAT** the Council of the Town of Hampstead wishes to manifest its appreciation and recognition to Mr. Richard Sun for his years of excellent service provided to the citizens of Hampstead.

Adopted

RESOLUTION 2023-207

TABLING OF THE MINUTES OF THE REGULAR PAC MEETING HELD ON JUNE 12, 2023.

Each member of the Council having received copy, the Town Clerk tables the minutes of the regular Planning Advisory Committee meeting held on June 12, 2023.

The Council takes note of the tabling of the said minutes by the Town Clerk.

RESOLUTION 2023-208

REQUEST TO AUTHORIZE 2 MINOR EXEMPTIONS TO ZONING BY-LAW NO. 1001, FOR A DETACHED SINGLE-FAMILY HOME LOCATED AT 2. RUE HAVERSTOCK, LOT NO. 2 089 771, ZONE RA-1, (ZONING BY-LAW NO. 1001) AND (BY-LAW CONCERNING MINOR EXEMPTIONS NO. 1013).

CONSIDERING THAT the members of Council have reviewed the request for 2 minor exemptions to Zoning By-law no. 1001:

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1. To section 118, 3. b.: To allow a maximum width of 9.2 m instead of 7.0 m for the vehicular access in the front yard;
2. To section 118, 6.: To allow an excess width of 1.77 m for the vehicular access in the front yard;

CONSIDERING THAT the Planning Advisory Committee, on its meeting held on June 12, 2023, recommended to **approve** the request for 2 minor exemptions to Zoning By-law no. 1001;

It is proposed by Councillor Warren Budning, seconded by Councillor Leon Elfassy, and UNANIMOUSLY RESOLVED:

- **THAT** the request for 2 minor exemptions to Zoning By-law no. 1001 for the property located at **2, rue Haverstock**, lot no. 2 089 771, Zone RA-1, is **approved**.

No intervention of interested persons has been received by the Town Clerk concerning the request for minor exemptions for a project located at 2, rue Haverstock.

Adopted

RESOLUTION 2023-209

REQUEST TO AUTHORIZE 6 MINOR EXEMPTIONS TO ZONING BY-LAW NO. 1001, FOR A DETACHED SINGLE-FAMILY HOME LOCATED AT 2, RUE GAYTON, LOT NO. 2 089 760, ZONE RA-2, (ZONING BY-LAW NO. 1001) AND (BY-LAW CONCERNING MINOR EXEMPTIONS NO. 1013).

CONSIDERING THAT the members of Council have reviewed the request for 6 minor exemptions to Zoning By-law no. 1001:

1. To section 95, 3. b., to allow the sitting of a fence in the front yard, at 0.35 m from the boundary line instead of 0.6 m;
2. To section 60, to allow the sitting of a balcony in the rear yard at 0.79 m from the boundary line instead of 1.0 m;
3. To section 61, to allow the sitting of an exterior staircase in the rear yard at 0.79 m from the boundary line instead of 3.0 m;
4. To section 76, table 13, to allow the sitting of a mechanical equipment in the rear-side yard at 1.06 m from the boundary line instead of 1.5 m;
5. To section 76, table 13, to allow the sitting of a second mechanical equipment in the rear-side yard at 1.06 m from the boundary line instead of 1.5 m;
6. To section 76, table 13, to allow the sitting of a third mechanical equipment in the rear-side yard at 1.36 m from the boundary line instead of 1.5 m;

CONSIDERING THAT the Planning Advisory Committee, on its meeting held on June 12, 2023, recommended to **conditionally approve** the request for 6 minor exemptions to Zoning By-law no. 1001;

It is proposed by Councillor Warren Budning, seconded by Councillor Michael Goldwax, and UNANIMOUSLY RESOLVED:

- **THAT** the request for 6 minor exemptions to Zoning By-law no. 1001 for the property located at **2, rue Gayton**, lot no. 2 089 760, Zone RA-2, is **conditionally approved**, as recommended by the PAC, provided that:
 - A dense cedar hedge as high as the fence is required to completely hide this fence on the front yard.

No intervention of interested persons has been received by the Town Clerk concerning the request for minor exemptions for a project located at 2, rue Gayton.

Adopted

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RESOLUTION 2023-210

REQUEST TO AUTHORIZE THE CONSTRUCTION OF A NEW DETACHED SINGLE-FAMILY HOME LOCATED AT 54, RUE THURLOW, LOT NO. 2 089 458, ZONE RA-1, (ZONING BY-LAW NO. 1001) AND (SPAIP BY-LAW NO. 775).

It is proposed by Councillor Warren Budning, seconded by Councillor Leon Elfassy, and UNANIMOUSLY RESOLVED:

- **THAT** the request to authorize the construction of a new detached single-family home located at **54, rue Thurlow**, and submitted to the Planning Advisory Committee meeting on June 12, 2023, is **refused** as recommended by the PAC.

The proposed project meets the prescribed standards of the Zoning By-law no. 1001 and does not meet the prescribed standards of the Site Planning and Architectural Integration Program By-law no. 775.

Deferred

RESOLUTION 2023-211

REQUEST TO AUTHORIZE A MINOR EXEMPTION TO ZONING BY-LAW NO. 1001, FOR A SEMI-DETACHED BI-FAMILY HOME LOCATED AT 6156-6158, AVENUE MACDONALD, LOT NO. 2 088 462, ZONE RB-6, (ZONING BY-LAW NO. 1001) AND (BY-LAW CONCERNING MINOR EXEMPTIONS NO. 1013).

CONSIDERING THAT the members of Council have reviewed the request for a minor exemption to Zoning By-law no. 1001:

1. To section 96, 1., to allow on the secondary front-yard the maximum height of a fence at 1.8 m instead of 1.5 m;

CONSIDERING THAT the Planning Advisory Committee, on its meeting held on June 12, 2023, recommended to ***approve*** the request for a minor exemption to Zoning By-law no. 1001;

It is proposed by Councillor Warren Budning, seconded by Councillor Leon Elfassy, and UNANIMOUSLY RESOLVED:

- **THAT** the request for a minor exemption to Zoning By-law no. 1001 for the property located at **6156-6158, avenue Macdonald**, lot no. 2 088 462, Zone RB-6, is **approved**.

No intervention of interested persons has been received by the Town Clerk concerning the request for minor exemption for a project located at 6156-6158, avenue Macdonald.

Adopted

RESOLUTION 2023-212

REQUEST TO AUTHORIZE 3 MINOR EXEMPTIONS TO ZONING BY-LAW NO. 1001, FOR A DETACHED SINGLE-FAMILY HOME LOCATED AT 57, RUE STRATFORD, LOT NO. 2 088 930, ZONE RA-1, (ZONING BY-LAW NO. 1001) AND (BY-LAW CONCERNING MINOR EXEMPTIONS NO. 1013).

CONSIDERING THAT the members of Council have reviewed the request for 3 minor exemptions to Zoning By-law no. 1001:

1. To section 65, schedule B, to allow the left-side setback at 0.7 m instead of 2.3 m;
2. To section 61, to allow the sitting of an exterior staircase in the left side of the rear-yard at 1.08 m from the boundary line instead of 2.0 m;
3. To section 61, to allow the sitting of an exterior staircase in the right side of the rear-yard at 1.19 m from the boundary line instead of 2.0 m;

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CONSIDERING THAT the Planning Advisory Committee, on its meeting held on June 12, 2023, recommended to **approve** the request for minor exemptions to Zoning By-law no. 1001 **no. 1 and 2**, and to **refuse** the request for minor exemption to Zoning By-law no. 1001 **no. 3**;

It is proposed by Councillor Warren Budning, seconded by Councillor Leon Elfassy, and UNANIMOUSLY RESOLVED:

- **THAT** the request for minor exemptions to Zoning By-law no. 1001 **no. 1 and 2**, for the property located at **57, rue Stratford**, lot no. 2 088 930, Zone RA-1, is **approved**;
- **THAT** the request for minor exemption to Zoning By-law no. 1001 **no. 3**, for the property located at **57, rue Stratford**, lot no. 2 088 930, Zone RA-1, is **refused**.

No intervention of interested persons has been received by the Town Clerk concerning the request for minor exemptions for a project located at 57, rue Stratford.

Adopted

RESOLUTION 2023-213

REQUEST TO AUTHORIZE AN ADDITION, ON THE LEFT-SIDE YARD, OF A DETACHED SINGLE-FAMILY HOME LOCATED AT 57, RUE STRATFORD, LOT NO. 2 088 930, ZONE RA-1, (ZONING BY-LAW NO. 1001) AND (SPAIP BY-LAW NO. 775).

It is proposed by Councillor Leon Elfassy, seconded by Councillor Warren Budning, and UNANIMOUSLY RESOLVED:

- **THAT** the request to authorize an addition, on the left-side yard, of a detached single-family home located at **57, rue Stratford**, and submitted to the Planning Advisory Committee meeting on June 12, 2023, is **conditionally approved**, as recommended by the PAC, provided that:
 - The columns supporting the balcony on the rear yard should be made of wood.

The proposed project only partially meets the prescribed standards of the Zoning By-law no. 1001 and only partially meets the prescribed standards of the Site Planning and Architectural Integration Program By-law no. 775.

Adopted

RESOLUTION 2023-214

REQUEST TO AUTHORIZE 2 MINOR EXEMPTIONS TO ZONING BY-LAW NO. 1001, FOR A DETACHED SINGLE-FAMILY HOME LOCATED AT 105, RUE THURLOW, LOT NO. 2 088 994, ZONE RA-1, (ZONING BY-LAW NO. 1001) AND (BY-LAW CONCERNING MINOR EXEMPTIONS NO. 1013).

CONSIDERING THAT the members of Council have reviewed the request for 2 minor exemptions to Zoning By-law no. 1001:

1. To section 65, schedule B, to allow the front setback at 5.5 m instead of 6.1 m;
2. To section 65, schedule B, to allow the right-side setback at 1.98 m instead of 2.3 m;

CONSIDERING THAT the Planning Advisory Committee, on its meeting held on June 12, 2023, recommended to **approve** the request for 2 minor exemptions to Zoning By-law no. 1001;

It is proposed by Councillor Warren Budning, seconded by Councillor Leon Elfassy, and UNANIMOUSLY RESOLVED:

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- **THAT** the request for 2 minor exemptions to Zoning By-law no. 1001 for the property located at **105, rue Thurlow**, lot no. 2 088 994, Zone RA-1, is **approved**.

No intervention of interested persons has been received by the Town Clerk concerning the request for minor exemptions for a project located at 105, rue Thurlow.

Adopted

RESOLUTION 2023-215

REQUEST TO AUTHORIZE AN ADDITION, ON THE RIGHT-SIDE YARD, OF A DETACHED SINGLE-FAMILY HOME LOCATED AT 105, RUE THURLOW, LOT NO. 2 088 994, ZONE RA-1, (ZONING BY-LAW NO. 1001) AND (SPAIP BY-LAW NO. 775).

It is proposed by Councillor Warren Budning, seconded by Councillor Leon Elfassy, and UNANIMOUSLY RESOLVED:

- **THAT** the request to authorize an addition, on the right-side yard, of a detached single-family home located at **105, rue Thurlow**, and submitted to the Planning Advisory Committee meeting on June 12, 2023, is **approved** as recommended by the PAC.

The proposed project meets the prescribed standards of the Zoning By-law no. 1001 and meets the prescribed standards of the Site Planning and Architectural Integration Program By-law no. 775.

Adopted

RESOLUTION 2023-216

AUTHORIZATION TO MANDATE THE BÉLANGER SAUVÉ LAW FIRM TO INSTITUTE LEGAL PROCEEDINGS ON BEHALF OF THE TOWN.

CONSIDERING THAT the property located at 6376-6378, avenue Macdonald, is in a state of disrepair and unsanitary condition that contravenes the municipal *By-law concerning the Sanitation and Maintenance of Dwelling Units number 762*;

CONSIDERING THAT the owner has not rectified the situation despite the various notices by municipal officers and the notice letters sent by the Town's lawyers;

It is proposed by Councillor Warren Budning, seconded by Councillor Leon Elfassy, and UNANIMOUSLY RESOLVED:

- **THAT** the Bélanger Sauvé law firm be mandated to institute legal proceedings before the Superior Court to force the owner to perform the necessary works, failing which to authorize the Town to carry them out, in whole or in part, and recover the cost from the owner.

Adopted

RESOLUTION 2023-217

AUTHORIZATION FOR ATTENDANCE AT THE *INTERNATIONAL SMART MOBILITY SUMMIT 2023* AND REIMBURSEMENT OF REASONABLE EXPENSES.

It is proposed by Councillor Michael Goldwax, seconded by Councillor Warren Budning, and UNANIMOUSLY RESOLVED:

- **THAT** Council authorizes Councillors Jason Farber and Leon Elfassy to attend the *International Smart Mobility Summit 2023*, which will be held in Tel-Aviv, on November 1 and 2, 2023, and be reimbursed of reasonable expenses incurred.

Adopted

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RESOLUTION 2023-218

AUTHORIZATION FOR ATTENDANCE AT THE APWA'S PWX 2023 ANNUAL EXPO AND REIMBURSEMENT OF REASONABLE EXPENSES.

It is proposed by Councillor Leon Elfassy, seconded by Councillor Michael Goldwax, and UNANIMOUSLY RESOLVED:

- **THAT** Council authorizes the Public Works Director, Yves Mailhot, to attend the American Public Works Association's (APWA) PWX 2023 Annual Expo, which will be held in San Diego, from August 27 to 30, 2023, and be reimbursed of reasonable expenses incurred.

Adopted

RESOLUTION 2023-219

AUTHORIZATION FOR ATTENDANCE AT THE 2023 ICMA ANNUAL CONFERENCE AND REIMBURSEMENT OF REASONABLE EXPENSES.

It is proposed by Councillor Leon Elfassy, seconded by Councillor Michael Goldwax, and UNANIMOUSLY RESOLVED:

- **THAT** Council authorizes the Director General, Richard Sun, and the Director of Human Resources, Simona Sonnenwirth, to attend the International City/County Management Association's (ICMA) 2023 Annual Conference, which will be held in Austin, from September 30 to October 4, 2023, and be reimbursed of reasonable expenses incurred.

Adopted

RESOLUTION 2023-220

AUTHORIZATION FOR ATTENDANCE AT THE 2023 NRPA ANNUAL CONFERENCE & EXPO AND REIMBURSEMENT OF REASONABLE EXPENSES.

It is proposed by Councillor Leon Elfassy, seconded by Councillor Michael Goldwax, and UNANIMOUSLY RESOLVED:

- **THAT** Council authorizes the Director General Richard Sun, the Community Services and Interim Recreation Director, Chandra Devenyi, and the Section Chief - Sports and Installations, Ian Bresler, to attend the 2023 National Recreation and Park Association Annual Conference & Expo, which will be held in Dallas, from October 10 to 12, 2023, and be reimbursed of reasonable expenses incurred.

Adopted

RESOLUTION 2023-221

ADOPTION OF THE 2ND DRAFT BY-LAW NO. 1001-11 MODIFYING ZONING BY-LAW NO. 1001.

Each member of the Council having received copy, the Town Clerk tables the second Draft of By-law no. 1001-11 modifying zoning By-law no. 1001 towards its adoption.

It is proposed by Councillor Leon Elfassy, seconded by Councillor Michael Goldwax, and UNANIMOUSLY RESOLVED:

- **TO APPROVE** the adoption of the second Draft of By-law no. 1001-11 modifying zoning By-law no. 1001.

Adopted

RESOLUTION 2023-222

ADOPTION OF THE 2ND DRAFT BY-LAW NO. 1001-12 MODIFYING ZONING BY-LAW NO. 1001 CONCERNING POOLS.

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Each member of the Council having received copy, the Town Clerk tables the second Draft of By-law no. 1001-12 modifying zoning By-law no. 1001, concerning pools, towards its adoption.

It is proposed by Councillor Leon Elfassy, seconded by Councillor Warren Budning, and UNANIMOUSLY RESOLVED:

- **TO APPROVE** the adoption of the second Draft of By-law no. 1001-12 modifying zoning By-law no. 1001 concerning pools.

Adopted

RESOLUTION 2023-223

ADOPTION OF BY-LAW NO. 1001-13 MODIFYING ZONING BY-LAW NO. 1001 CONCERNING ZONE CW6.

WHEREAS the members of Council have received a copy of By-law no. 1001-13 modifying Zoning By-law no. 1001 concerning Zone CW6 and declare to have read it;

It is proposed by Councillor Leon Elfassy, seconded by Councillor Michael Goldwax, and UNANIMOUSLY RESOLVED:

- **TO APPROVE** By-law no. 1001-13 modifying Zoning By-law no. 1001 concerning Zone CW6.

Adopted

RESOLUTION 2023-224

ADOPTION OF BY-LAW NO. 1001-14 MODIFYING ZONING BY-LAW NO. 1001 CONCERNING SLOPED ROOFS.

WHEREAS the members of Council have received a copy of By-law no. 1001-14 modifying zoning By-law no. 1001 concerning sloped roofs and declare to have read it;

It is proposed by Councillor Warren Budning, seconded by Councillor Leon Elfassy, and UNANIMOUSLY RESOLVED:

- **TO APPROVE** By-law no. 1001-14 modifying zoning By-law no. 1001 concerning sloped roofs.

Adopted

RESOLUTION 2023-225

ADOPTION OF BY-LAW NO. 1009-7 MODIFYING BY-LAW NO. 1009 CONCERNING THE DEMOLITION OF IMMOVABLES.

WHEREAS the members of Council have received a copy of By-law no. 1009-7 modifying By-law no. 1009 concerning the demolition of immovables and declare to have read it;

It is proposed by Councillor Leon Elfassy, seconded by Councillor Warren Budning, and UNANIMOUSLY RESOLVED:

- **TO APPROVE** By-law no. 1009-7 modifying By-law no. 1009 concerning the demolition of immovables.

Adopted

RESOLUTION 2023-226

ADOPTION OF BY-LAW NO. 795-16 MODIFYING BY-LAW NO. 795-2 CONCERNING NUISANCES.

WHEREAS the members of Council have received a copy of By-law no. 795-16 modifying By-law no. 795-2 concerning nuisances and declare to have read it;

It is proposed by Councillor Leon Elfassy, seconded by Councillor Warren Budning, and UNANIMOUSLY RESOLVED:

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- **TO APPROVE** By-law no. 795-16 modifying By-law no. 795-2 concerning nuisances.

Adopted

RESOLUTION 2023-227

ADOPTION OF BY-LAW NO. 1036 CONCERNING TRAFFIC.

WHEREAS the members of Council have received a copy of By-law no. 1036 concerning traffic and declare to have read it;

It is proposed by Councillor Michael Goldwax, seconded by Councillor Leon Elfassy, and UNANIMOUSLY RESOLVED:

- **TO APPROVE** By-law no. 1036 concerning traffic.

Adopted

RESOLUTION 2023-228

APPROVAL OF THE DISBURSEMENTS FOR THE MONTH OF JUNE 2023.

CONSIDERING THAT Council reviewed the list of payments for the month of June 2023;

It is proposed by Councillor Michael Goldwax, seconded by Councillor Leon Elfassy, and UNANIMOUSLY RESOLVED:

- **THAT** the disbursements for the period from May 16, 2023, to June 15, 2023, in the total amount of **\$9, 319, 492.22**, are hereby approved.

Adopted

RESOLUTION 2023-229

TABLING OF THE MAYOR'S REPORT ON THE HIGHLIGHTS OF THE 2022 FINANCIAL REPORT.

In accordance with Section 474.1 of the *Cities and Towns Act*, the Town's Mayor hereby tabled his annual report on the municipality's financial situation for the year 2022.

RESOLUTION 2023-230

MANDATE TO THE UNION DES MUNICIPALITÉS DU QUÉBEC FOR THE PURCHASE OF DIFFERENT ROLLING AND MINI KITCHEN BINS FOR THE COLLECTION OF RESIDUAL MATERIALS.

CONSIDERING THAT the Town of Hampstead has received a proposal from the Union des municipalités du Québec (UMQ) to prepare, on its behalf and on behalf of other interested municipal organizations, a tender document for a group purchase of rolling bins and mini kitchen bins for the collection of residual materials, for the year 2024;

CONSIDERING THAT sections 29.9.1 of the *Cities and Towns Act* and 14.7.1 of the *Municipal Code of Québec*:

- allow a municipality (or intermunicipal board or MRC) to enter into an agreement with the UMQ for the purpose of purchasing equipment;
- specify that the rules for the awarding of contracts by a municipality apply to contracts awarded under this article and that the UMQ undertakes to respect these rules;
- specify that this contractual process is subject to the *Règlement numéro 26 sur la gestion contractuelle of the UMQ* for its grouping agreements adopted by the Board of Directors of the UMQ;

CONSIDERING THAT the Town of Hampstead wishes to participate in this group purchase to obtain wheeled bins in the quantities necessary to meet its needs;

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It is proposed by Councillor Michael Goldwax, seconded by Councillor Leon Elfassy, and UNANIMOUSLY RESOLVED:

- **THAT** the preamble is an integral part hereof as if recited at length;
- **THAT** the Town of Hampstead entrusts the UMQ with the mandate to prepare, on its behalf and that of the other interested municipal organizations, a call for tenders document aimed at awarding a group purchase contract for the supply of bins wheels necessary for the activities of the municipality for the year 2024;
- **THAT** to enable the UMQ to prepare its call for tenders document, the Town of Hampstead undertakes to provide the UMQ with all the information required by completing the required registration technical sheet(s) that will be sent by the UMQ and returning this document on the date set. Also, although the needs expressed by the Town at this stage are approximate, the quantities indicated in the technical registration form must represent as closely as possible the actual anticipated needs of the Town. In accordance with the legislative framework applicable to UMQ purchasing groups, the latter can only follow up on a change in quantities when it constitutes an accessory to the contract and does not change its nature;
- **THAT** if the UMQ awards a contract, the Town of Hampstead undertakes to respect the terms of this contract as if it had contracted directly with the supplier to whom the contract is awarded;
- **THAT** if the UMQ awards a contract, the Town of Hampstead agrees to proceed with the purchase of the products it has entered in the BAC-2024 call for tenders, according to the minimum quantities determined and other contractual conditions;
- **THAT** the Town of Hampstead acknowledges that the UMQ will receive, directly from the successful bidder, as management fees, a percentage of the amount billed before taxes to each participant. This percentage is fixed at 2%;
- **THAT** a copy of this resolution be forwarded to the Union des municipalités du Québec.

Adopted

RESOLUTION 2023-231

APPROVAL OF HIRING OF MR. ALFREDO FRANCIONE AS A TEMPORARY OFFICE CLERK FOR URBAN PLANNING AND BUILDING INSPECTION.

CONSIDERING THAT the Town of Hampstead requires the hiring of a Temporary Office Clerk for Urban Planning and Building Inspection;

CONSIDERING THAT the General Director and the Human Resources Director are recommending the hiring of Mr. Alfredo Francione to fill such position;

CONSIDERING THAT resolution 2006-344 delegates, jointly, to the General Director and the Human Resources Director the authority to hire non-regular officers and employees for a term of not more than five hundred and twenty (520) hours;

CONSIDERING THAT Mr. Alfredo Francione has begun his assignment on June 12, 2023;

It is proposed by Councillor Warren Budning, seconded by Councillor Michael Goldwax, and UNANIMOUSLY RESOLVED:

- **TO APPROVE** the hiring of **Mr. Alfredo Francione** as a temporary office clerk for Urban Planning and Building Inspection, subject to the

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usual conditions and in accordance with the provisions of the collective agreement between CUPE Local 429 and the Town of Hampstead.

Adopted

RESOLUTION 2023-232

APPROVAL OF HIRING OF MR. DAVID VIDAKOVIC AS A TEMPORARY PUBLIC SECURITY OFFICER.

CONSIDERING THAT the Town of Hampstead requires the hiring of a Temporary Public security Officer, salary grade 8;

CONSIDERING THAT the General Director and the Human Resources Director are recommending the hiring of **Mr. David Vidakovic** to fill such position;

CONSIDERING THAT Resolution 2006-344 delegates, jointly, to the General Director and the Human Resources Director the authority to hire non-regular officers and employees for a term of not more than five hundred and twenty (520) hours;

CONSIDERING THAT Mr. David Vidakovic has begun his assignment on June 28th, 2023;

It is proposed by Councillor Michael Goldwax, seconded by Councillor Leon Elfassy, and UNANIMOUSLY RESOLVED:

- **TO APPROVE** the hiring of **Mr. David Vidakovic** as a **temporary Public Security Officer**, subject to the usual conditions and in accordance with the provisions of the collective agreement between CUPE Local 429 and the Town of Hampstead.

Adopted

RESOLUTION 2023-233

APPROVAL OF THE HIRING LIST OF WHITE-COLLAR STUDENT EMPLOYEES FOR THE COMMUNITY SERVICES AND RECREATION DEPARTMENT.

CONSIDERING THAT Council members reviewed the list of the Community Services and Interim Recreation Director, submitted on June 15, 2023, on the hiring of white collar's student employees;

It is proposed by Councillor Warren Budning, seconded by Councillor Michael Goldwax, and UNANIMOUSLY RESOLVED:

- **THAT** the Town Council approves the hiring of white-collar student employees as detailed on the list from the Community Services and Recreation Department. The hiring is subject to the usual conditions and in accordance with the provisions of the collective agreement between CUPE Local 429 and the Town of Hampstead.

Adopted

RESOLUTION 2023-234

APPROVAL OF HIRING OF MR. YVES PROSPER TEDOM WABO AS TREASURER.

CONSIDERING THAT the Town of Hampstead wishes to hire a treasurer;

CONSIDERING THAT the General Director and the Human Resources Director are recommending the hiring of **Mr. Yves Prosper Tedom Wabo** to fill such position;

It is proposed by Councillor Leon Elfassy, seconded by Councillor Michael Goldwax, and UNANIMOUSLY RESOLVED:

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- **TO APPROVE** the hiring of **Mr. Yves Prosper Tedom Wabo** as **treasurer**, in accordance with the conditions described in the Management Remuneration Policy of the Town of Hampstead.

Adopted

RESOLUTION 2023-235

GROUP INSURANCE - COMMON PURCHASING – SOLUTION UMQ REGROUPEMENT AGGLOMÉRATION DE MONTRÉAL – MAXIMUM DURATION: FROM APRIL 1, 2024, TO MARCH 31, 2029.

WHEREAS the Cities and Town' Act and Municipal Code both allow a municipality to enter into an accord to authorize UMQ to launch a public tender and obtain through common purchasing group insurance coverages for its employees and for the elected officials if applicable for the period covering April 1st, 2024, to March 31st, 2029;

WHEREAS Mallette Actuaire Inc., has already won the public tender for professional services for group insurances consulting for UMQ and the UMQ grouping;

WHEREAS Mallette's Actuaries Inc. fees are 0.65 % and UMQ fees are 1.15 % of all group insurance coverage invoicing to municipalities members of the common purchasing group;

It is proposed by Councillor Leon Elfassy, seconded by Councillor Michael Goldwax and UNANIMOUSLY RESOLVED:

- **THAT** the preamble is an integral part of the present as if recited at length;
- **THAT** Council hereby confirms its adhesion to the UMQ Solution with respect to the group insurance for its employees and/or elected officials, at the municipality's choice;
- **THAT** membership to the UMQ Solution will be for a period not exceeding five years, from April 1, 2024, to March 31, 2029;
- **THAT** the Town of Hampstead mandate the UMQ to act as its representative in the purchasing of the group insurance contract to be granted, or already granted, following the application hereof and its renewal as well as for access to his group insurance file with the insurer, in compliance with the rules of protection of personal information;
- **THAT** the Town of Hampstead agrees to pay the UMQ a management fee of 1.15% of the total premiums paid by the Town during the contract and a remuneration of 0.65% of the total premiums paid by the municipality to the consultant Mallette Actuaire Inc., whose the Town of Hampstead also encloses the mandate obtained for the grouping, following a call for tenders public;
- **THAT** the Town of Hampstead agrees to respect the terms and conditions of the contract to intervene with the insurance company to whom the contract will be granted following the application of the present and the conditions of the mandate of the consultant.

Adopted

SECOND PUBLIC QUESTION PERIOD

The Mayor invited persons present to ask their questions.

- Questions were asked by members of the public and answered by the Mayor and the Councillors.

Minutes of Town of Hampstead

RESOLUTION 2023-236

ADJOURNMENT.

The agenda having been completed,

It is proposed by Councillor Warren Budning, seconded by Councillor Michael Goldwax, and UNANIMOUSLY RESOLVED:

- **THAT** this Council meeting be adjourned 10:21 P.M.

Adopted

(s) Jeremy Levi
Jeremy Levi, Mayor

(s) Poovadee Permal-Vardin
Poovadee Permal-Vardin, Town Clerk